

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JULY 26, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on July 26, 2022, at 8:00 a.m.

Present were Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Melissa Hinkemeyer, Administrative Assistant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame and Brady Woodard, Moore Engineering, Inc.; and Tom Soucy, Cass County Highway Department. Chairman Wes Ecker was absent.

Agenda and Minutes

It was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to approve the order of the agenda and the minutes of the June 28, 2022, meeting, as presented.

Drain #18 extension in Sections 7 and 8 of Kinyon Township

Brady Woodard stated the contractor for the Drain #18 extension project in Sections 7 and 8 of Kinyon Township anticipates beginning the project this fall.

Drain #32 – request to borrow material from berm in the SE 1/4 of Section 27 in Noble Township

Mr. Woodard reported that John Christensen informed him the home building project has been put on hold; therefore, they will not need to borrow material from the berm in the SE 1/4 of Section 27 in Noble Township at this time. Mr. Christensen indicated he would be in contact if they decide to move forward with the building project again.

Facility inspection report

Mr. Woodard presented the 2022 inspection report for the North Cass Water Resource District facilities. Manager Lougheed asked about checking intercept pipes at the outlet of Drain #13. Mr. Woodard said the water level was high at the time of inspection, so they could check those now. He will bring information to future meetings related to any slide repairs needed or if a larger project develops.

Discussion was held on erosion at outlets of subsurface water management systems. The Board indicated permit holders of subsurface water management systems within the

Water Resource District that need additional erosion protection at the system outlet should be contacted regarding the matter. Moore Engineering, Inc. will look into the matter.

A motion was made by Manager Thompson and seconded by Manager Loughheed to authorize Moore Engineering, Inc. to hire a contractor to complete repairs at the following sites:

- Drain #13 Sites #4, #6, #10 and #11
- Drain #16 Sites #2, #3, #6, #10, #13, #15, #16, and #18 through #22
- Drain #18 Sites #4, #5, #7, #11, #12, #18 through #20, #22, #24, #30, #32, #34 through #36, #38, #39 and #43
- Drain #19 Sites #1, #5, #7, #9, #10, #11, #13, #15, #19, #26, #27 and #29
- Drain #23 Sites #6, #10, #12, #21, #25A, #26, #34, #38, #40A and #43 through #50
- Drain #24 Sites #2, #3, #5 through #8 and #10 through #13
- Drain #24C Sites #2, #3 and #8 through #10
- Drain #25 Sites #1, #4, #15, #18, #20, #20B and #21
- Drain #26 Sites #2 through #4 and #7 through #11
- Drain #31 Sites #7, #9, #10, #13 through #26, #29, and #33 through #35
- Drain #32 Sites #6, #8, #9, #13 through #15, #20, #22, #25, #26 and #31
- Drain #41 Sites #4 through #6 and #9 through #13
- Drain #42 Sites #2, #4 and #6 through #14
- Drain #55 Sites #1, #2, #5, #5A and #6

Upon roll call vote, the motion carried unanimously.

2021 Audit

A motion was made by Manager Loughheed and seconded by Manager Thompson to approve the 2021 Audit of the North Cass Water Resource District. Upon roll call vote, the motion carried unanimously.

Approve Pledges of Assets – Alerus Financial (as per agreement of March 7, 1996)

It was moved by Manager Thompson and seconded by Manager Loughheed to approve the following Pledge of Assets:

Alerus Financial (as per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Thompson and seconded by Manager Loughheed to approve payment of the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Thompson and Loughheed. Chairman Ecker was absent. The motion passed.

Compensation for Water Resource District Managers in accordance with HB 1216

During the 2021 Legislative Session, the Legislature approved HB 1216, a bill that increased the maximum compensation for water managers to match compensation for legislators. In accordance with N.D. Cent. Code § 54-03-20, commencing on July 1, 2022,

legislative compensation increased to \$193 per day. The Board agreed to set compensation at the amount permissible for legislators under North Dakota law, currently and as modified in the future by the Legislature, as opposed to requiring approvals each time the legislature modifies or increases legislative compensation.

Manager Thompson moved to match legislative compensation for North Cass Water Resource District Managers in accordance with HB 1216 and applicable North Dakota law. Manager Lougheed seconded the motion. Upon roll call vote, the motion carried unanimously.

Elm River Dam No. 3 – backwater pool elevation

Manager Thompson reported the Elm River Joint Water Resource District is pursuing the replacement of the failing principal spillway culvert and repair of the erosion above the culvert that is compromising the earthen embankment on Elm River Dam No. 3. The dam is located in Section 1 of Rich Township. Manager Thompson discussed an idea to lower the Elm River Dam No. 3 backwater pool elevation as part of the project in an effort to lower the water table to the east of the dam and reduce erosion on the emergency spillway. Moore Engineering, Inc. will look into the possibility.

Adjournment

There being no further business to be considered by the Board, it was moved by Manager Thompson, seconded by Manager Lougheed and unanimously carried to adjourn the meeting.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer