

MINUTES OF VIRTUAL / CONFERENCE CALL MEETING
NORTH CASS WATER RESOURCE DISTRICT
ORIGINATING AT THE CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JUNE 28, 2022

A virtual / conference call meeting of the North Cass Water Resource District was held on June 28, 2022, at 8:00 a.m.

Present were Wes Ecker, Chairman; Robert Thompson, Manager; Ken Lougheed, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Nina Stone, Accountant; Sean Fredricks, Ohnstad Twichell, P.C.; Kurt Lysne, Alexa Ducioame, Brady Woodard and Pat Downs, Moore Engineering, Inc.; Mary Scherling, Cass County Commissioner; and Tom Soucy, Cass County Highway Department.

Agenda and Minutes

It was moved by Manager Lougheed, seconded by Manager Thompson and unanimously carried to approve the order of the agenda and the minutes of the May 24, 2022, meeting, as presented.

Drain #18 extension in Sections 7 and 8 of Kinyon Township

Alexa Ducioame reviewed the bid tabulation for the Drain #18 extension in Sections 7 and 8 of Kinyon Township. The acquisition of right of way for the project was also reviewed.

It was moved by Manager Lougheed and seconded by Manager Thompson to award the contract for the Drain #18 extension in Sections 7 and 8 of Kinyon Township to Gladen Construction, Inc. for the low bid of \$239,432.40 and to authorize the Chairman to sign the same. Upon roll call vote, the motion carried unanimously.

The Board agreed in principle to the request from Mark Backstrom to extend the culvert in the NE 1/4 of Section 17 in Kinyon Township. Moore Engineering, Inc. will get a price quote for the culvert extension.

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the *Purchase Agreements* with Gene Foster and Louis Rosenau regarding the Drain #18 extension in Sections 7 and 8 in Kinyon Township. Upon roll call vote, the motion carried unanimously.

Utility Permits for Halstad Telephone Company to install fiber optic cable and HDPE Duct under various North Cass Water Resource District facilities

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the *Utility Permits* for Halstad Telephone Company to install fiber optic cables and HDPE Duct under the facilities at the locations set out below, with input from the Water Resource District Engineer:

- Drain #18 in the SW 1/4 SW 1/4 of Section 8 in Kinyon Township
- Drain #18 in the SW 1/4 SE 1/4 of Section 8 in Kinyon Township
- Drain #18 in the SE 1/4 SE 1/4 of Section 16 in Kinyon Township
- Drain #19 in the NW 1/4 NW 1/4 of Section 27 in Kinyon Township
- Drain #23 in the NE 1/4 NE 1/4 of Section 7 in Gardner Township
- Drain #23 in the NE 1/4 NW 1/4 of Section 8 in Gardner Township
- Drain #23 in the NE 1/4 NE 1/4 of Section 8 in Gardner Township
- Drain #23 in the NW 1/4 NW 1/4 of Section 9 in Gardner Township
- Drain #23 in the NW 1/4 NE 1/4 of Section 9 in Gardner Township
- Drain #23 in the NW 1/4 NW 1/4 of Section 11 in Gardner Township
- Drain #24C in the NW 1/4 NW 1/4 of Section 14 in Gardner Township
- Drain #24C in the NE 1/4 NE 1/4 of Section 16 in Gardner Township
- Drain #32 in the NE 1/4 NW 1/4 of Section 33 in Kinyon Township
- Drain #32 in the NW 1/4 NW 1/4 of Section 34 in Kinyon Township

Upon roll call vote, the motion carried unanimously.

Cass County Planning – Douglas Bower Subdivision

It was moved by Manager Lougheed and seconded by Manager Thompson to authorize the Secretary-Treasurer to submit comment on the Douglas Bower Subdivision application to Cass County Planning with input from the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

2023 budget and 2022 maintenance levy assessments

It was moved by Manager Thompson and seconded by Manager Lougheed to approve the North Cass Water Resource District 2023 budget and 2022 maintenance levy assessments. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Lougheed and seconded by Manager Thompson to approve payment of Checks #4434 through #4436, the wire transfers and the electronic funds transfers, as presented. Upon roll call vote, the following Managers voted in favor: Ecker, Thompson and Lougheed. The Chairman declared the motion passed.

Elm River Dam No. 3 – replacement of the principal spillway culvert and repair of the erosion above the culvert

Manager Thompson reported the Elm River Joint Water Resource District has decided to pursue replacement of the failing principal spillway culvert and repair the erosion above the culvert that is compromising the earthen embankment on Elm River Dam No. 3. The dam is located in Section 1 of Rich Township. Applications for cost-share will be submitted to the State Water Commission and the Red River Joint Water Resource District.

Adjournment

There being no further business to be considered by the Board, the meeting adjourned without objection.

APPROVED:

Wes Ecker
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer