



**County
Administrator**

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

M E M O

TO: Cass County Board of Commissioners
FROM: Robert W. Wilson
DATE: April 26, 2022
SUBJECT: Purchase of Ceiling Tile and Lighting Upgrades

The 2022 budget includes \$15,000 for Courthouse third-floor north and center ceiling tile upgrades. Additionally, the budget includes \$40,000 for LED lighting upgrades in all courtrooms and court hallways.

Buildings and Grounds received quotes to replace the third-floor ceiling tile and upgrade the lighting. The request is to purchase ceiling tile upgrades with Walz Enterprises in the amount of \$9,554.44, and LED light fixtures from Bergstrom Electric in the amount of \$11,475.00.

SUGGESTED MOTION:

Authorize the purchase of new ceiling tiles on the third floor of the Courthouse from Walz Enterprises in the amount of \$9,554.44; and authorize the purchase of LED lighting for the third floor of the Courthouse from Bergstrom Electric in the amount of \$11,475.00.

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov

Walz Enterprises
2878 143 st. so.
Glyndon, MN 56547
701 388 4260
walzenterprises@outlook.com

Estimate

ADDRESS

Cass County
County of Cass
211 9th St S
Fargo, ND 581031833 USA

ESTIMATE # 1038
DATE 03/11/2022

ACTIVITY	QTY	RATE	AMOUNT
Cass County Courthouse third floor ceiling upgrade project.			
Labor Remove and replace ceiling grid in offices and areas discussed. Approx. 1256 sq ft.	60	45.00	2,700.00
Materials Grid pieces for 1256 sq ft	1	1,634.44	1,634.44
Labor Install 2'x2' ceiling tile in areas with new grid and replace 2'x2' tiles in areas discussed.	58	45.00	2,610.00
Materials 2'x2' tile to be purchased by owner. 645 pieces.	1	0.00	0.00
Labor Replace 2'x4' ceiling tile in areas discussed.	58	45.00	2,610.00
Materials 2'x4' tile to be purchased by owner. 321 pieces.	1	0.00	0.00
TOTAL			\$9,554.44

Accepted By

Accepted Date



PURCHASE ORDER

PAGE: 1
 P.O. NO.: 150858
 DATE: 04/25/22

N.D. Sales Tax Exempt No. E-3009

WALZ ENTERPRISES
 2878 143RD ST S
 GLYNDON, MN 56547

SHIP TO: CASS COUNTY GOVERNMENT
 COUNTY AUDITOR
 211 9TH ST S
 FARGO, ND 58103

VENDOR NO.		11161								
DELIVER BY		SHIP VIA		F.O.B.		TERMS				
04/25/22						NET				
CONFIRM BY			CONFIRM TO			REQUISITIONED BY				
			GERALD JENSON							
FREIGHT		CONTRACT NO.		ACCOUNT NO.		PROJECT		REQ. NO.		REQ. DATE
				SEE BELOW						
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION			UNIT COST	EXTENDED COST			
1	7920.00	EA	LABOR			1.0000	7920.00			
2	1634.44	EA	MATERIALS			1.0000	1634.44			
						SUB-TOTAL		9554.44		
										9554.44

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AUTHORIZED BY _____
 COUNTY OFFICIAL



Bergstrom Electric
Where Quality & Customers Matter

Cass County Courthouse
Attn: Gene G
Re: Main building – 3rd floor Halls

4/22/22

Scope of work:

Update all the ceiling grid drop in light fixtures to LED flat panel
(Same as we have used thru out the building)

17	2x2 grid fixtures
37	2x4 grid fixtures
4	Exit signs
	2-wall 2-ceiling mounted

Budget for this update, like we have done in the past projects to upgrade existing fluorescent lights to the LED 4K Flat panel lights.

Labor, materials, disposal for this upgrade, based on current LED fixture pricing: \$11,475.00*

(*Note- pricing good for only 10 days and then pricing at time of order)

Please call for any questions or add or change as needed.

Regards,
Perry Kleven

Bergstrom Electric

Grand Forks
3100 No. Washington St.
Grand Forks, ND 58203
p: 701.775.8897
f: 701.772.4951

Fargo
4120 14th Ave. No.
Fargo, ND 58102
p: 701.281.8992
f: 701.281.8993

Bismarck
3554 Global Drive
Bismarck ND 58501
p: 701.221.0783
f: 701.221.0784

Devils Lake
1100 2nd Ave. NE
Devils Lake, ND 58301
p: 701.662.5823
f: 701.662.8996

Roseau
708B 3rd Street NE
Roseau, MN 56751
p: 218.452.2190
f: 218.681.6288

Thief River Falls
1401 3rd Street West
Thief River Falls, MN 56701
p: 218.681.7422
f: 218.681.6288

www.bergstromelectric.com



