



County Administrator

M E M O

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

TO: Cass County Commissioners
FROM: Robert W. Wilson
DATE: February 16, 2022
SUBJECT: County Facemask Policy

On January 3rd the Board considered updates to the County's policy for employee and visitor use of facemasks in County facilities. After board discussion and input from Fargo Cass Public Health (FCPH), the Commission did not take action.

Attached is the current policy from September 21, 2021, and a draft of a potential updated language that changes phrasing "shall" wear masks to "are encouraged" to wear masks.

A representative from Fargo Cass Public Health will attend and be available to answer questions at the meeting.

SUGGESTED MOTION: Move to amend the Cass County Facemask Policy as presented.

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov

Cass County Facemask Policy
Effective September 21, 2021

Facemasks:

1. Cloth and disposable paper masks are acceptable for limiting the spread of COVID-19
2. Disposable masks will be provided to all visitors at the entrances to all County buildings including the Courthouse, Annex, Jail, Law Enforcement Center, Highway Department & Emergency Management Offices.
3. Visitors shall wear the mask provided throughout their stay in a County Building. (Unless they indicate they are unable to wear a mask.)
4. Employees shall wear masks while in County buildings in the following situations:
 - Anytime they meet with a member of the public indoors.
 - Anytime they are in an indoor space with others in close proximity (masks are not needed in your own office space if no one else is present but are needed when you leave your space going to communal areas.)
5. Employees are strongly encouraged to wear masks while in-doors in non-county buildings in the following situations:
 - Anytime they meet with a member of the public indoors.
 - Anytime they are in an indoor space with others in close proximity
6. This policy will remain in place until rescinded or amended.

Cass County Facemask Policy
Effective ~~September 21, 2021~~ February 23, 2022

Facemasks:

1. Cloth and disposable paper masks are acceptable for limiting the spread of COVID-19
2. Disposable masks will be ~~provided~~ available to all visitors at the entrances to all County buildings including the Courthouse, Annex, Jail, Law Enforcement Center, Highway Department & Emergency Management Offices.
3. Visitors ~~shall~~ are encouraged to wear the mask provided throughout their stay in a County Building. ~~(Unless they indicate they are unable to wear a mask.)~~
4. Employees ~~shall~~ are encouraged to wear masks while in County buildings in the following situations:
 - Anytime they meet with a member of the public indoors.
 - Anytime they are in an indoor space with others in close proximity (masks are not needed in your own office space if no one else is present but are needed when you leave your space going to communal areas.)
5. ~~Employees are strongly encouraged to wear masks while in doors in non-county buildings in the following situations:~~
 - ~~Anytime they meet with a member of the public indoors.~~
 - ~~Anytime they are in an indoor space with others in close proximity~~
6. This policy will remain in place until rescinded or amended.