



Information Technology

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MEMO

TO: Cass County Commission

FROM: Bob Henderson, IT Director

DATE: December 20th, 2021

SUBJECT: Resolution to transfer equipment

Dear Commissioners,

Enclosed is a resolution to officially transfer ownership and maintenance responsibility of the video equipment in the media access rooms in the Courthouse Addition to North Dakota District Court.

The transfer of the equipment was requested by the Court Administrator for ease of vendor maintenance as the media room equipment is connected to the overall systems in the courtrooms.

SUGGESTED MOTION:

Move to authorize the chairman to sign resolution to transfer equipment to North Dakota District Court.

Bob Henderson
Information Technology Director

RESOLUTION #2021-15

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION TO TRANSFER COURTROOM VIDEO MONITORING EQUIPMENT TO
NORTH DAKOTA SUPREME COURT

WHEREAS: Cass County purchased courtroom video monitoring equipment during original construction of the Courthouse Addition for media access to court hearing; and

WHEREAS: Cass County resolves to transfer ownership to the North Dakota Supreme Court; and

WHEREAS: the North Dakota Supreme Court takes over responsibility to any and all equipment pertaining to the video monitoring equipment systems located in the Cass County Courtrooms; and

WHEREAS: the North Dakota Supreme Court resumes any and all maintenance agreements and services; and

WHEREAS: the equipment listed below and also including any and all mounts, cables, cords, plates, converters, transformers, etc.

Courtroom 201

Pelco Monitor Model #: PMCL524FL
Serial #: CS1120000262
Pelco Control Keyboard: Model #: KBD300A
Serial #: ACT-GR26
Distribution Amplifier Model #: DA104DT
Serial #: ACV-YWX6
Pelco PTZ Mounted Cameras (qty 1)

Courtroom 301

Pelco Monitor Model #: PMCL524FL
Serial#: CS11210000301
Pelco Control Keyboard: Model #: KBD300A
ACT-GR27
Distribution Amplifier Model #: DA104DT
ACW-L140 (CR-301)
Pelco PTZ Mounted Cameras (qty 1)

Courtroom 302

Pelco Monitor Model #: PMCL524FL
Serial #: CS11210000184
Pelco Control Keyboard: Model #: KBD300A
ACT-GR28

Distribution Amplifier Model #: DA104DT
ACV-YWX5 (CR-302)
Pelco PTZ Mounted Cameras (qty 1)

Altronix Power Supply (Qty 1)
Model #: R2416300ULCB
Serial #: N/A

RDL Video Switch (Qty 3)
Model #: TX-MVX
Serial #: N/A

NOW, THEREFORE, BE IT RESOLVED the Cass County Board of County Commissioners supports the transfer in and to the responsibility and ownership of any and all equipment, maintenance, and services pertaining to the Video monitoring systems located in the Cass County Courtrooms to the North Dakota Supreme Court.

Dated this 20th day of December, 2021.

ATTEST:

APPROVED:

Brandy Madrigga
Cass County Finance Director

Rick Steen, Chairman
Cass County Commission Chairman

The motion for adoption of the foregoing resolution was duly seconded by Commissioner _____, and upon roll call vote, the following voted in favor thereof: _____. The following were absent _____ and not voting: _____. The following voted against the same: _____. The majority having voted aye, the resolution was duly passed and adopted.