



County Administrator

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

M E M O

TO: County Commissioners
FROM: Robert W. Wilson
DATE: December 3, 2021
SUBJECT: Human Service Zone Board Compensation Rate

State statute (NDCC 50-01.2-02) directs host county commissions to set compensation rates for members of the local human service zone board.

Effective January 1, 2020 -December 31, 2021 the Cass County Commission set the rate at \$50/meeting. That amount was recommended by the Cass Human Service Zone Board and approved by the Commission on January 19, 2021 (retroactive to January 1, 2020).

Several new Cass Human Service Zone Board members will take office as of January 1, 2022. With this transition, the Commission may want to revisit the current compensation rate. I have requested compensation rates for other ND zone boards and will forward that information when I receive it.

One point to consider, per county policy Commissioners are paid a per diem rate of \$100/per day for work outside of Commission meeting days. For the sake of consistency, the Board may wish to consider a rate of pay for Zone Board members of \$100 per Zone Board meeting.

SUGGESTED MOTION: Move to set the rate of compensation for Cass Human Service Zone Board members at \$100/meeting effective January 1, 2022.

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov