



MEMO

County Administrator

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

TO: County Commissioners
FROM: Robert W. Wilson
DATE: October 15, 2021
SUBJECT: Cass County Redistricting Board Organizational Meeting

Redrawing county commission districts is required in North Dakota following the federal decennial census if county growth in the preceding ten years meets or exceeds a threshold described in Century Code.

Determining if the threshold was met and redistricting is required is the responsibility of County Redistricting Boards. By statute, redistricting boards are made up of the following representatives:

- County Commission Chair
- County State's Attorney
- Representative of the largest municipality
- Representative of other municipalities
- Representative of townships

The Cass County Redistricting Board includes the following members: Commission Chair Chad Peterson, State's Attorney Birch Burdick, Fargo Mayor Tim Mahoney, Horace Mayor Kory Peterson & Durbin Township Supervisor Keith Gohdes.

While the Redistricting Board makes the official determination, Census data makes it clear Cass County's growth requires redistricting. Anticipating this need, county GIS staff have prepared options for redrawing commission district boundaries that would appropriately adjust district populations.

The Cass County Redistricting Board will hold an organizational meeting at 10:00 a.m. on Monday, October 18th in the County Commission Chambers. Assuming the Board determines redistricting is required it will be asked to review six options for redistricting.

Public notice of at least 30 days is required before the Redistricting Board can consider actions to redraw district boundaries. If the Board determines on October 18th that redistricting is necessary, I will ask the Board to schedule a November public hearing when action could be considered.

At the Commission meeting on 18th I will update the Commission on the Redistricting Board's action earlier in the day and review the redistricting options under consideration as well as the upcoming process that will be required.

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov

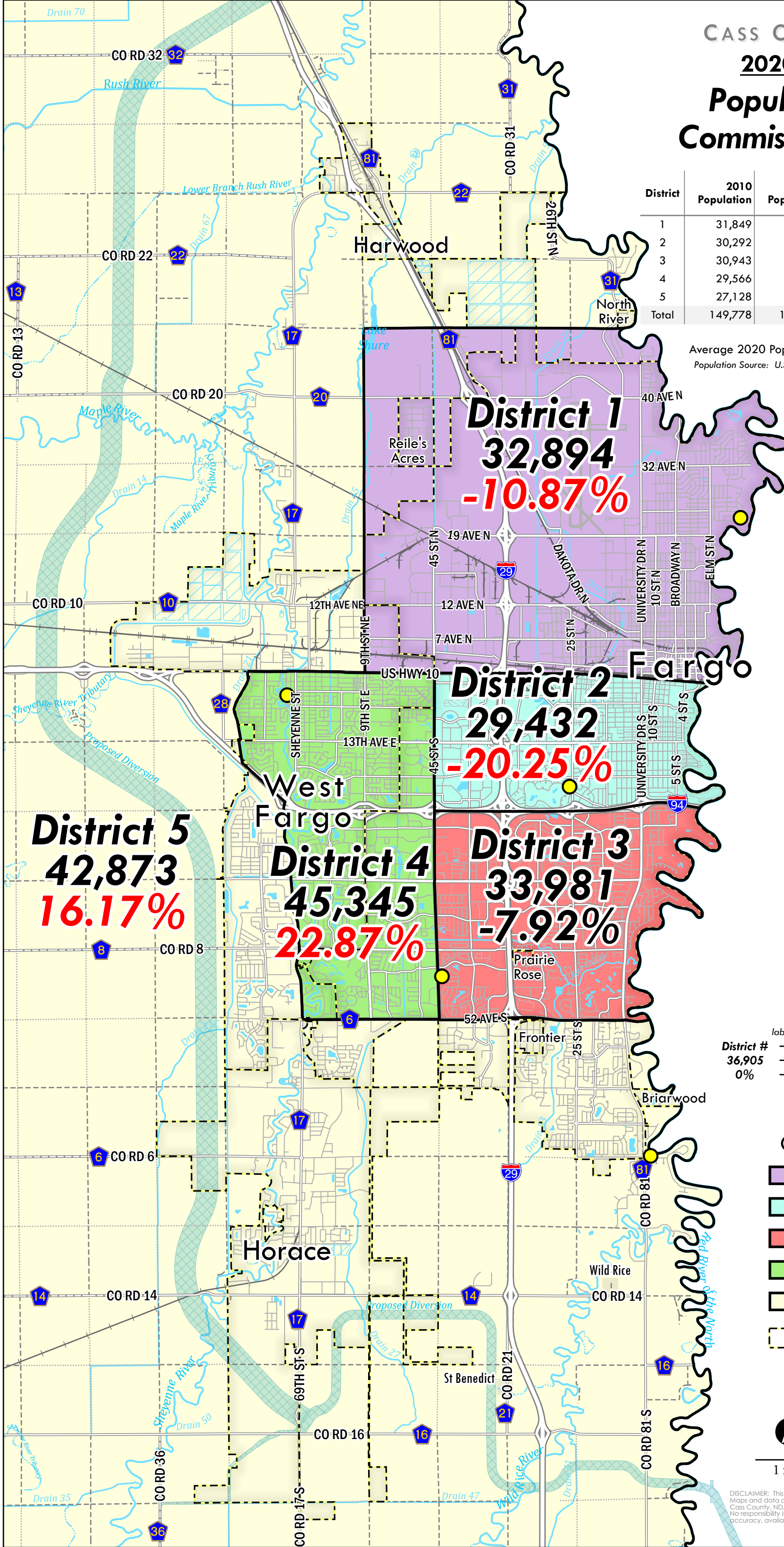
CASS COUNTY, ND

2020 Census

Population per Commission District

District	2010 Population	2020 Population	Numeric Change 2010-2020	Percent Change 2010-2020
1	31,849	32,894	1,045	3.28%
2	30,292	29,432	-860	-2.84%
3	30,943	33,981	3,038	9.82%
4	29,566	45,345	15,779	53.37%
5	27,128	42,873	15,745	58.04%
Total	149,778	184,525	34,747	23.20%

Average 2020 Population per District: 36,905
Population Source: U.S. Census Bureau, August 12, 2021



District 5
42,873
16.17%

District 4
45,345
22.87%

District 2
29,432
-20.25%

District 3
33,981
-7.92%

District 1
32,894
-10.87%

Label key:
 District # → District Number
 36,905 → 2020 Population
 0% → % above/below average of 36,905
 red if greater than 10% above or below average

- Commissioner Residence
 - 1
 - 2
 - 3
 - 4
 - 5
 - City Limits
- Current Commission Districts



DISCLAIMER: This map is made available as a public service. Maps and data are to be used for reference purposes only and Cass County, ND, is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use, or misuse of the information herein provided.

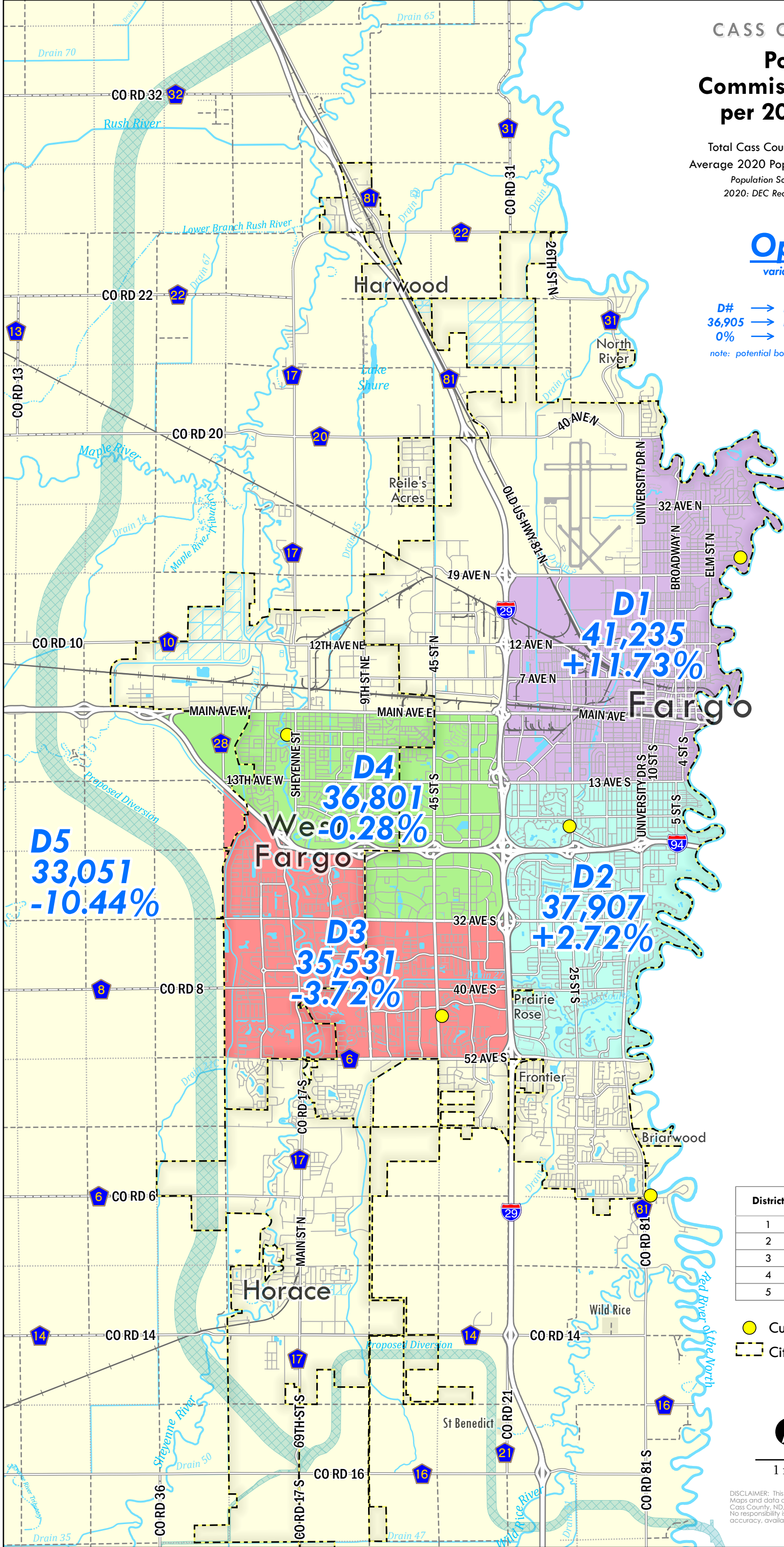
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau, 2020: DEC Redistricting Data (PL 94-171)

Option E

variance: 22.17%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 □ City Limits



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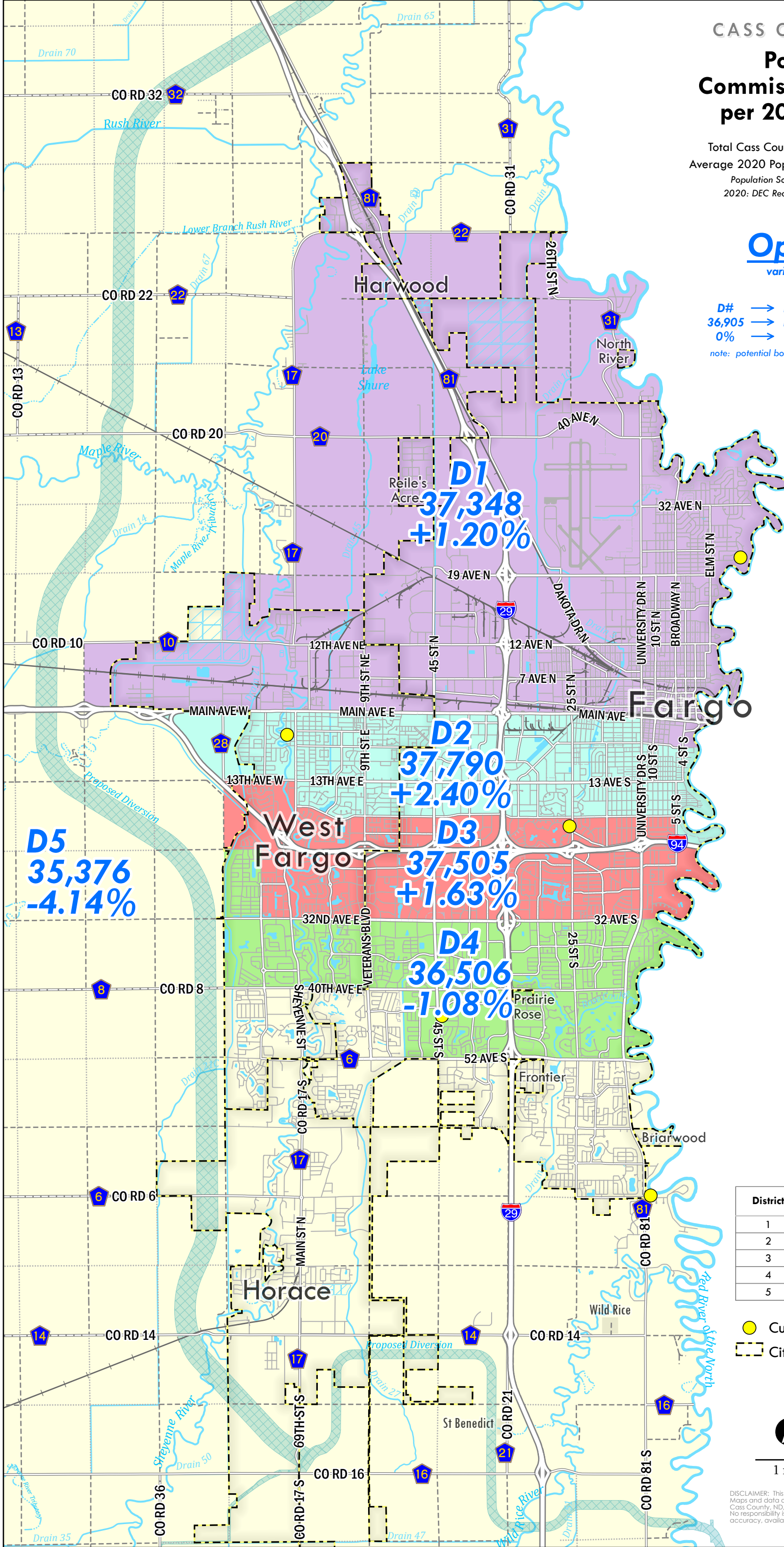
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau, 2020: DEC Redistricting Data (PL 94-171)

Option H

variance: 6.54%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 - - - City Limits



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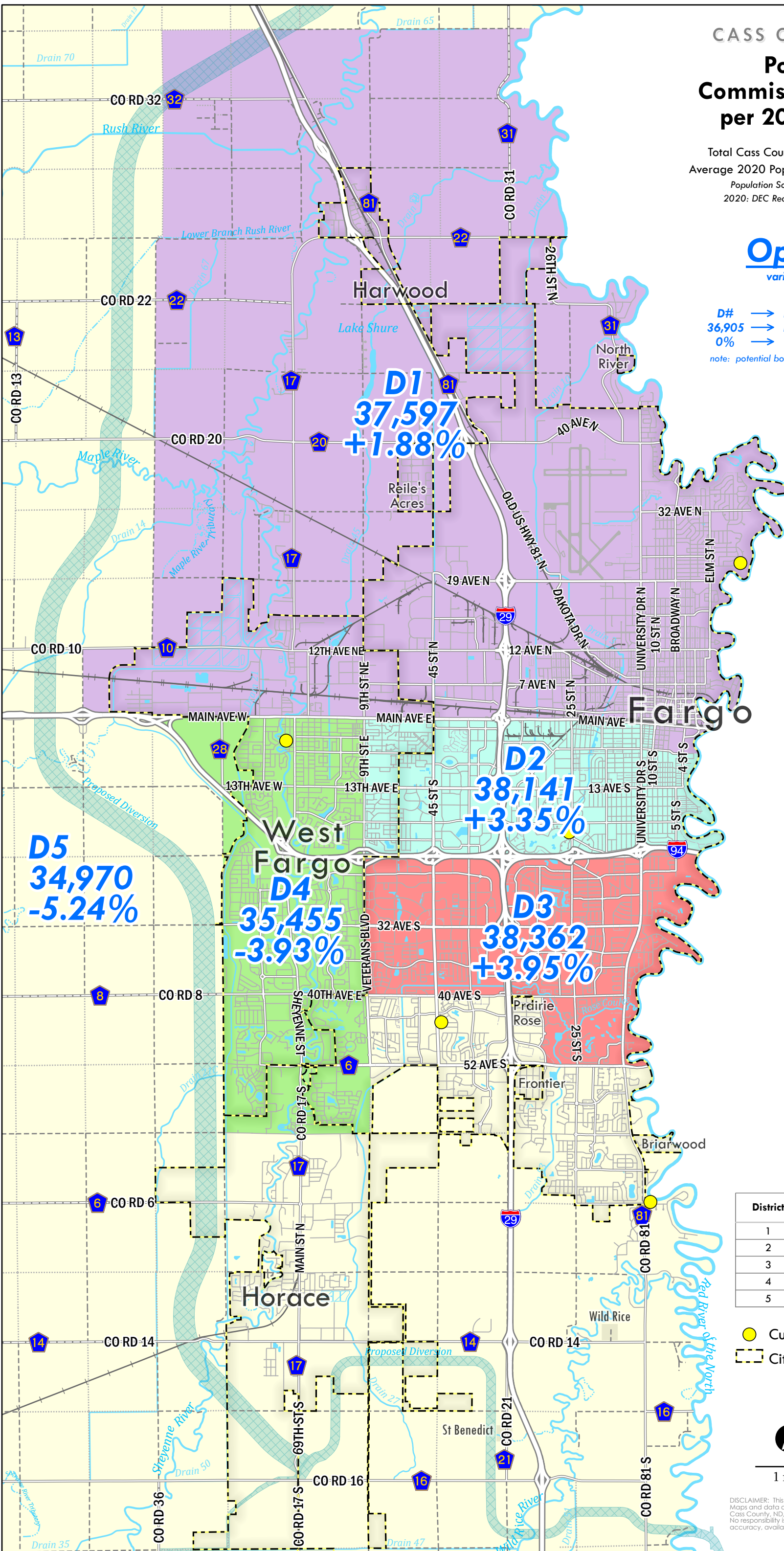
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau, 2020: DEC Redistricting Data (PL 94-171)

Option N

variance: 9.19%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 - - - City Limits



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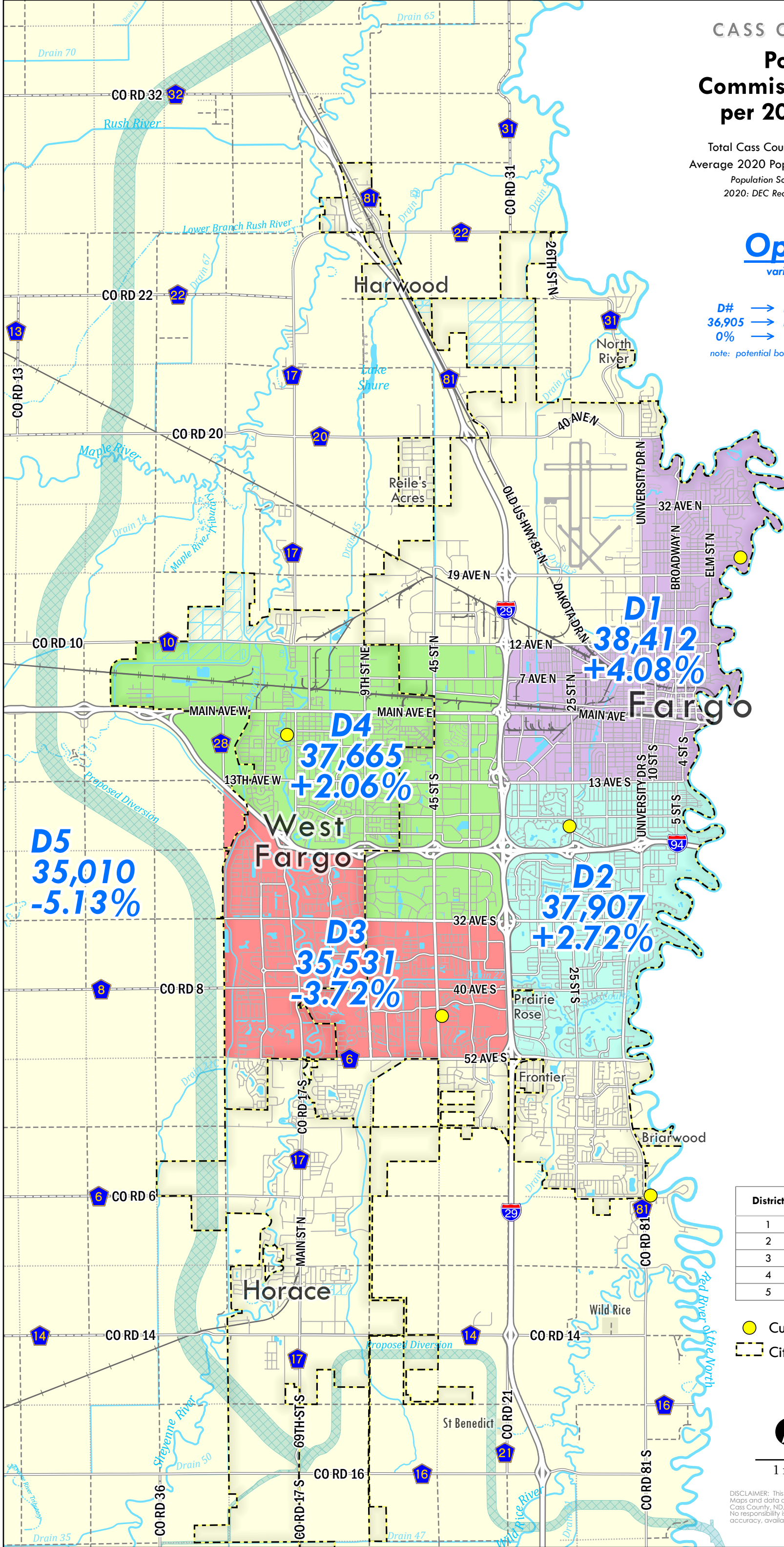
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau,
 2020: DEC Redistricting Data (PL 94-171)

Option Q

variance: 9.21%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 □ City Limits



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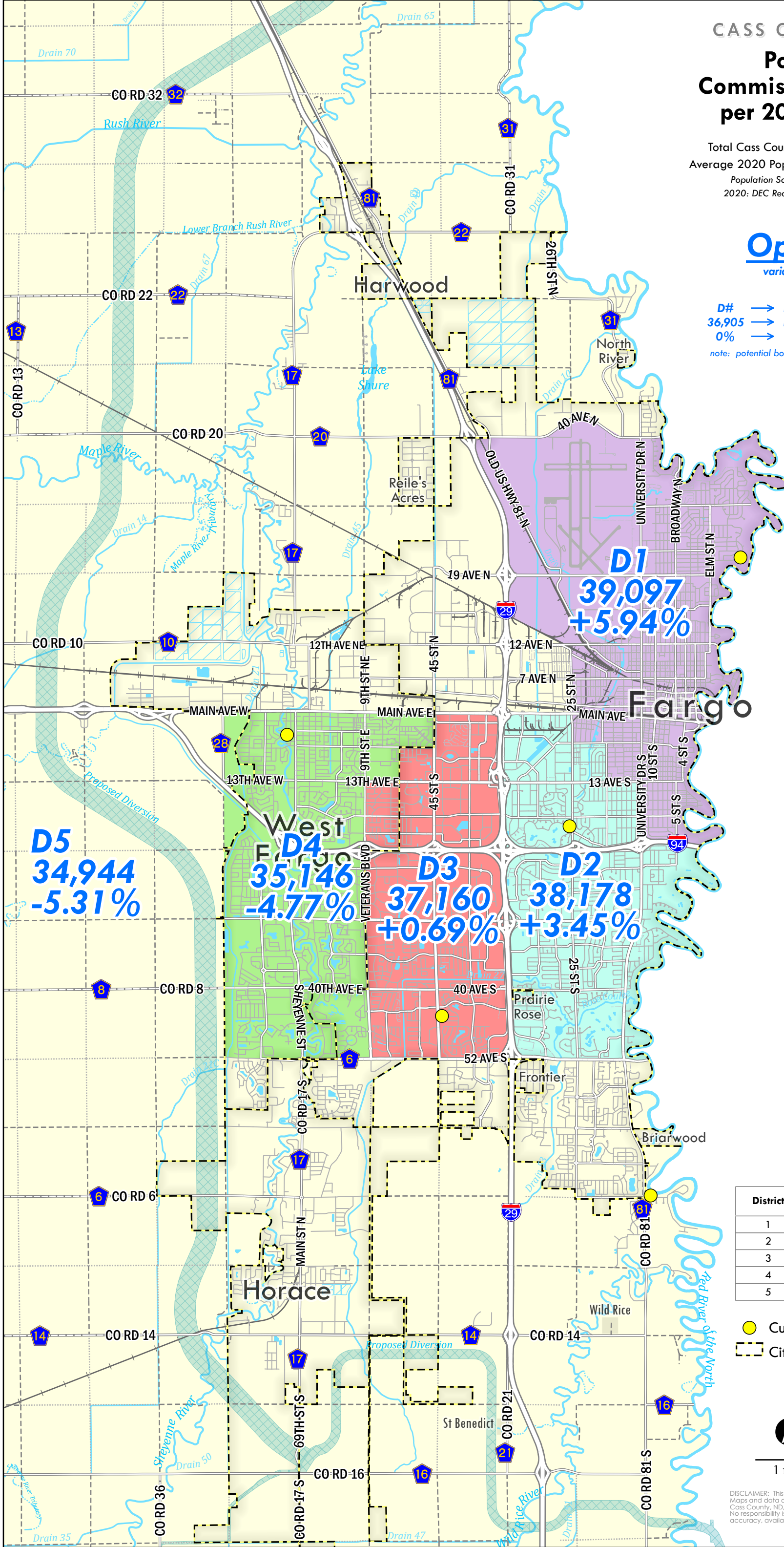
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau, 2020: DEC Redistricting Data (PL 94-171)

Option V

variance: 11.25%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 □ City Limits



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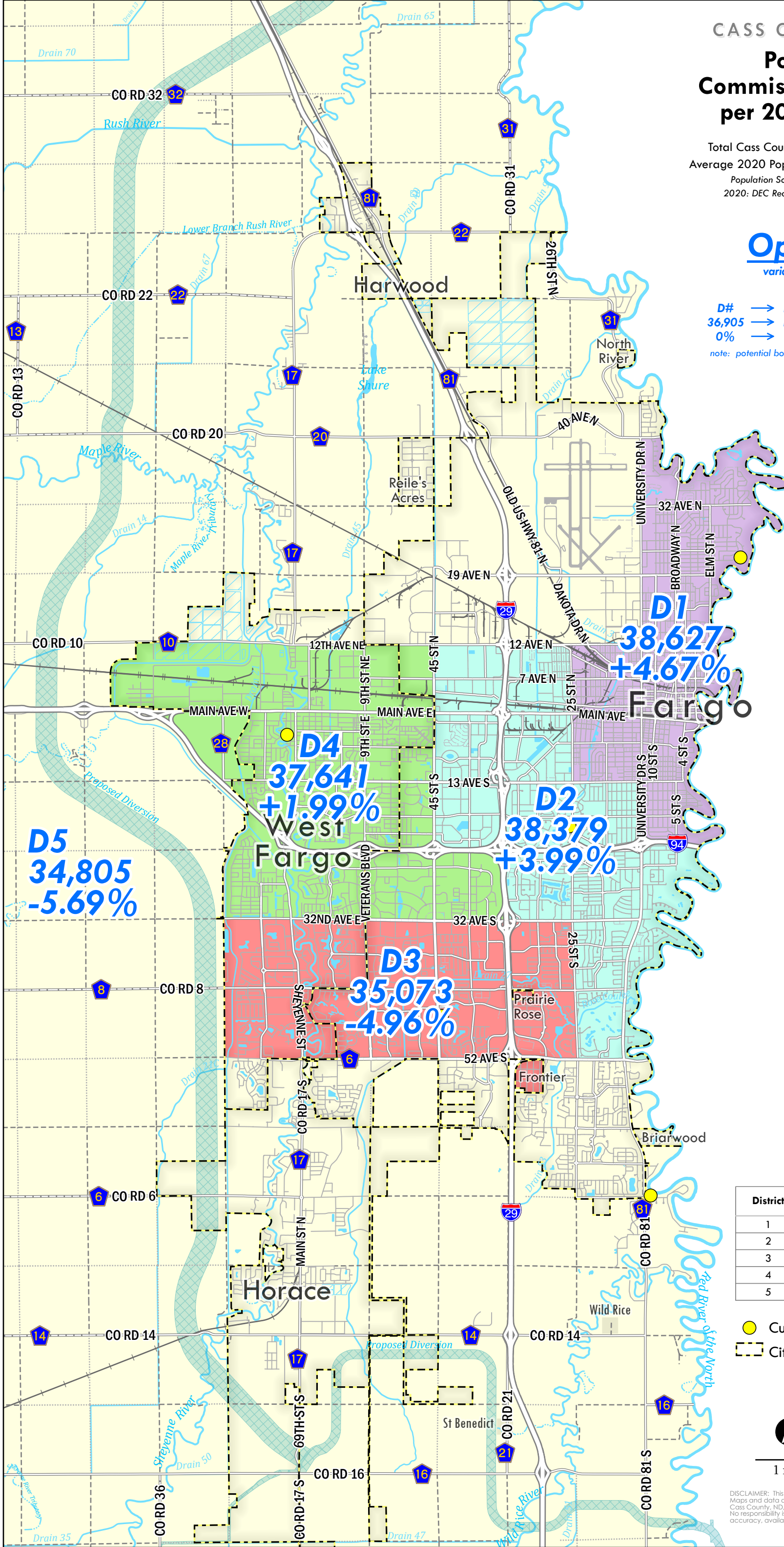
Potential Commission Districts per 2020 Census

Total Cass County Population: 184,525
 Average 2020 Population per District: 36,905
 Population Source: U.S. Census Bureau, 2020: DEC Redistricting Data (PL 94-171)

Option Y

variance: 10.36%

D# → District Number
 36,905 → Population
 0% → % above/below average of 36,905
 note: potential boundaries follow census blocks in this map



District	Current Commissioner	Term Expiration
1	Chad M. Peterson	2024
2	Rick Steen	2022
3	Jim Kapitan	2024
4	Duane Breitling	2022
5	Mary Scherling	2024

● Current Commissioner Residence
 □ City Limits



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CHAPTER 11-07 REDISTRICTING COUNTY

11-07-01. County redistricting board - Membership - Powers.

The redistricting board shall be composed of the following members:

1. The chairman of the board of county commissioners, who shall act as chairman of the redistricting board.
2. The state's attorney.
3. A citizen or member of the governing body selected by the governing body of the city having the largest population, according to the most recent federal decennial census, in the county.
4. A township supervisor selected by the township supervisors at a meeting called by the county auditor, if more than one-half of the townships are organized, whose service upon the board shall be contingent upon that person's service in office as a township supervisor, or a citizen member at large appointed by the county commission if less than one-half of the townships are organized.
5. A citizen at large selected by representatives of each of the cities of the county, excluding the largest city, if there is a total of at least three incorporated cities in such county. Such representatives shall consist of one member of and selected by the governing body of each of the cities in the county, other than the largest city. The selection of the member of the redistricting board shall be made at a meeting called by the county auditor for such purpose. In the event there is not a total of three cities in the county, or that the selection is not made at the meeting called by the county auditor, such citizen at large shall be selected by the redistricting board at its first meeting. Such citizen at large shall serve until the time of the next decennial redistricting.
6. The county auditor, or such other county official responsible for conducting elections within the county, as an ex officio, nonvoting member for the purpose of advising the redistricting board on other existing election districts and precinct boundaries.

Vacancies upon the board shall be filled in the same manner as in the case of original selection. Such board may change the boundaries of the commissioners' districts of the county in accordance with the provisions of this chapter.

11-07-02. When districts must be changed - Additional meeting - Public hearing - Notice.

Each redistricting board shall, within three months after official publication of each federal decennial census, meet at the call of the chairman to organize as provided in this chapter and to consider redistricting, unless the county commissioners are currently elected at large pursuant to subsection 3 of section 11-07-03 and neither a resolution of the board of county commissioners nor a citizen petition pursuant to this section has called for such meeting. A redistricting board may additionally meet during a census interim if a resolution calling for a meeting is passed by the board of county commissioners or a petition calling for a meeting signed by ten percent of the qualified electors of the county as determined by the number of votes cast for governor in the last gubernatorial election is presented to the board of county commissioners. If any one district in the county varies more than ten percent from the average population per commissioner in such county determined by dividing the total population of the county at the last federal decennial census by the number of commissioners' districts in such county, or if county commissioners are elected at large, the redistricting board shall redistrict the county, as provided in this chapter. If redistricting of a county is required, the chairman of the redistricting board shall, not less than thirty days before the filing of the plan pursuant to section 11-07-03, call a meeting for the purpose of conducting a public hearing to review alternative plans for such redistricting. Notice of such meeting shall be published or caused to be published by the chairman in the official county newspaper at least ten days prior to the date of such hearing.

11-07-03. Method of redistricting - Election of commissioners at large if redistricting not accomplished by time certain.

The redistricting board shall provide for the election of county commissioners as follows:

1. In redistricting a county, the redistricting board shall first attempt to make the districts contiguous following township lines where practicable, as regular and compact in form as practicable, and as substantially equal in population as possible. In no event shall any commissioner's district vary in population more than ten percent from the average population per commissioner as determined in section 11-07-02, and any variance from the average population shall be justified in the statement filed pursuant to this section.
2. If the redistricting board determines that redistricting pursuant to subsection 1 is impossible or would create illogical or impracticable districts, the redistricting board shall attempt to make districts of as nearly equal populations as is practicable, but such districts, when created wholly within the boundaries of a city, may coincide with the geographical boundaries of election wards. All of the candidates seeking the office of county commissioner in a county redistricted pursuant to this section must be voted upon by the qualified electors of the entire county, but one of the commissioners to be elected must reside in each of the districts created pursuant to this section. The official ballot must designate the commissioner district of each candidate by having printed thereon the words "of commissioner district" and the designation of that district in close proximity to the candidate's name. When an individual is seeking nomination as a candidate for the office of county commissioner at a primary election, the two candidates from each of the commissioner districts receiving the highest number of votes are deemed nominated. If only one candidate is seeking nomination from a particular commissioner district, that candidate will be deemed nominated. Following redistricting pursuant to this subsection, the board of county commissioners may combine two or more of the districts so created by resolution passed by a majority of the total membership of the board. In the event that two or more commissioner districts are combined, the number of commissioners elected who must reside in the combined district is equal to the number of districts combined. In the event that a county commissioner changes the place of residence within the county after election from a particular district, the commissioner must be allowed to complete the remainder of that term of office. A candidate elected as county commissioner on a staggered basis as provided in section 11-07-04 must be elected at large, but must reside in the same district the commissioner represented whom the candidate is to succeed in office.
3. In the event that redistricting is required but not completed in the manner prescribed in subsection 1 or 2, all commissioners' districts in such county shall be abolished and, notwithstanding the provisions of section 11-11-02, thereafter county commissioners for such county shall be elected at large without regard to district representation in the manner and at the time provided in this title and shall continue to be elected at large until a proper redistricting plan is filed as required by this chapter.

The geographical boundaries of new districts created by the redistricting board must be agreed upon by a majority of the board. Redistricting must be completed by the filing, by the chairman of the redistricting board, of an accurate description of the redistricting method employed and the approved geographical boundaries and a statement of the population of the new districts, including an explanation of any variances, with the county auditor by January first of an even-numbered year to be effective for that year's elections.

11-07-03.1. Optional method of redistricting - Board of county commissioners may exercise option - Combination of districts - Election at large of candidates from districts.

Repealed by S.L. 2009, ch. 110, § 5.

11-07-04. Commissioners' terms of office - Staggered terms.

1. When redistricting is completed or if failure to redistrict requires at large election of commissioners as provided in section 11-07-03, all commissioners then holding office who will be elected in the same manner, either from districts or at large, as they were

elected at the last election shall complete the remainder of that term of office. However, an election must be held at the next general election in any district where redistricting places two or more holdover commissioners in that district or leaves a district without a commissioner residing in the district. In those counties retaining the same method of electing county commissioners as that utilized before a decennial, or other, redistricting, elections must continue on a staggered basis in accordance with the same classes in force before the effective date of a redistricting. At the first general election following redistricting of the county or election of commissioners at large, the county commissioner offices held by commissioners whose terms would end in the month of December following that general election must be open for election.

2. If the county previously elected county commissioners at large and the county has been divided into districts, those elected in districts designated by even numbers constitute one class and those elected in districts designated by odd numbers constitute the other class. If election of commissioners at large is necessary and the county previously was districted, classes of such commissioners must be determined by assigning a number to their respective offices according to the numerical total of the votes cast for them at the general election at which they were elected. The commissioners of one class elected in the first election held following a redistricting pursuant to this chapter hold office for two years and those of the other class hold office for four years. The determination of the two classes must be by lot so that one-half of the commissioners, as nearly as practicable, may be elected biennially. An individual mutually agreed upon by the two classes of commissioners shall perform the lot in the presence of all of the newly elected commissioners affected by this subsection within thirty days after the date of the first general election following redistricting or election of commissioners at large, if required, and shall certify in writing the results of such lot to the county auditor within five days after its completion.

11-07-05. First redistricting under chapter.

The first redistricting of county commissioners' districts under this chapter shall be completed as required in this chapter no later than December 31, 1971, and at least each ten years thereafter. Failure of any redistricting board to complete such redistricting plan and file it with the county auditor, as required by this chapter, shall result in all county commissioners' districts being abolished at such date, and all county commissioners holding office shall be elected at large at the next general election, as provided in this chapter, and shall continue to be elected at large at succeeding elections until a proper redistricting plan is so filed.

11-07-06. Petitions - Signers required - Submission of question to voters.

The board of county commissioners, upon receipt of a petition signed by at least ten percent of the qualified electors of the county as determined by the number of votes cast for the office of governor at the preceding general election, shall, in accordance with applicable provisions of title 16.1, cause the question of whether commissioners shall be elected at large to be submitted to the qualified electors of the county at the next succeeding primary or general election. If approved by sixty percent of the qualified electors voting at such election, all county commissioner districts in the county must be immediately dissolved, and thereafter as the term of office of each member of the board of county commissioners expires, the office must be filled by an election at large.