MEMORANDUM

TO:	Cass County Board of Commissioners
FROM:	Grace Puppe, Cass County Planner
DATE:	February 25, 2021
SUBJECT:	Consent Agenda Topic for the March 15, 2021 Commission Meeting: Ostrowski Subdivision Application

The Cass County Planning Commission reviewed the application of the proposed subdivision located in Empire Township, Section 7 at a Public Hearing on February 25, 2021. The intended purpose of the subdivision is to create a new lot to allow a new home to be built on.

The Planning Commission is recommending approval of the proposed plat entitlement request and Empire Township has verified that they do not have township zoning requirements. Therefore, the Planning Commission recommendation is forwarded to the Cass County Board of Commissioners for action.

SUGGESTED MOTION:

To accept the findings and recommendations of the Planning Commission and staff and recommend approval of the Final Plat, as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations.



Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (1 Lot) of a part of the NW ¼ of Section 28, Township 141 North, Range 53 West		
Title:	Ostrowski Subdivision	Date:	2-16-2021 2-26-2021
Location:	NW ¼ of Section 28, Towns 141 North, Range 53 West (Empire Township)	ship Staff Contact:	Grace Puppe
Parcel Number:	36-0000-04316-020	Water District:	Maple River Water District
Owner(s)/Applicant:	Tom Ostrowski	Engineer/ Surveyor:	Bolton & Menk
Status:	County Commission Hear	ing: March 15, 2021	
Existin	g Land Use	Prop	osed Land Use

Agriculture	Residential
Pro	oposal

The applicant is seeking approval of a minor subdivision entitled **Ostrowski Subdivision** to plat a one (1) Lot subdivision of approximately 10 acres. According to the applicant, the subdivision is requested to allow for a new home and shed to be built on the new lot.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use 28th Street SE for road access, ditches for storm sewer conveyance, rural water, and on-site septic systems for wastewater treatment.

	Agency Comments
County Engineer	No issues with this subdivision. I would recommend using the east access rather than building a new access in the gap in the tree closer to the township road intersection. Since this is a township access issue, it is the township's decision.
Water Resource District	No comments were received prior to publishing the staff report.
Cass County Electric Cooperative	No comments were received prior to publishing the staff report.
Century Link	No comments were received prior to publishing the staff report.
Sprint	Sprint is clear of project.
AT&T	No comments were received prior to publishing the staff report.
Xcel Energy	No comments were received prior to publishing the staff report.

Otter Tail Power Company	No comments were received prior to publishing the staff report.
Magellan Pipeline Company	No comments were received prior to publishing the staff report.
NuStar Energy	No comments were received prior to publishing the staff report.
Cass Rural Water	Water service to this property is available from a water mail that runs from east to west along 28 th Street SE. The applicant has not contacted Cass Rural Water regarding service.
North Dakota Department of Transportation	No comments were received prior to publishing the staff report.
County Sanitarian	No comments were received prior to publishing the staff report.
Township Chairman	The subdivision meets all the zoning regulations of Empire Township.
The City of Fargo	This subdivision is outside the City of Fargo and the City's extra-territorial jurisdiction. We have no comments on this subdivision.
The City of West Fargo	No comments were received prior to publishing the staff report.
Public Comment	No comments were received prior to publishing the staff report.

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the east and south. Township roads 140th Ave SE borders the west of the property and 28th St SE bordering the north.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and not Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 308 of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of the Planning Commission and staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

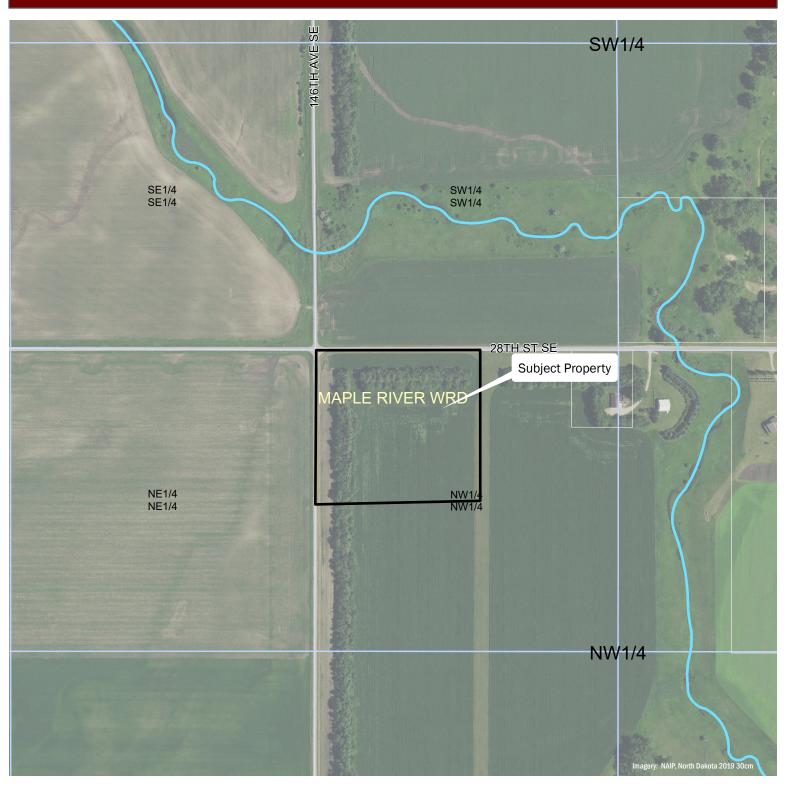
Attachments

- 1. Location Map
- 2. Plat Document
- 3. Deed Restriction

Minor Subdivision

Ostrowski Subdivision

Empire Twp, Section 28 - Township 141 North - Range 53 West



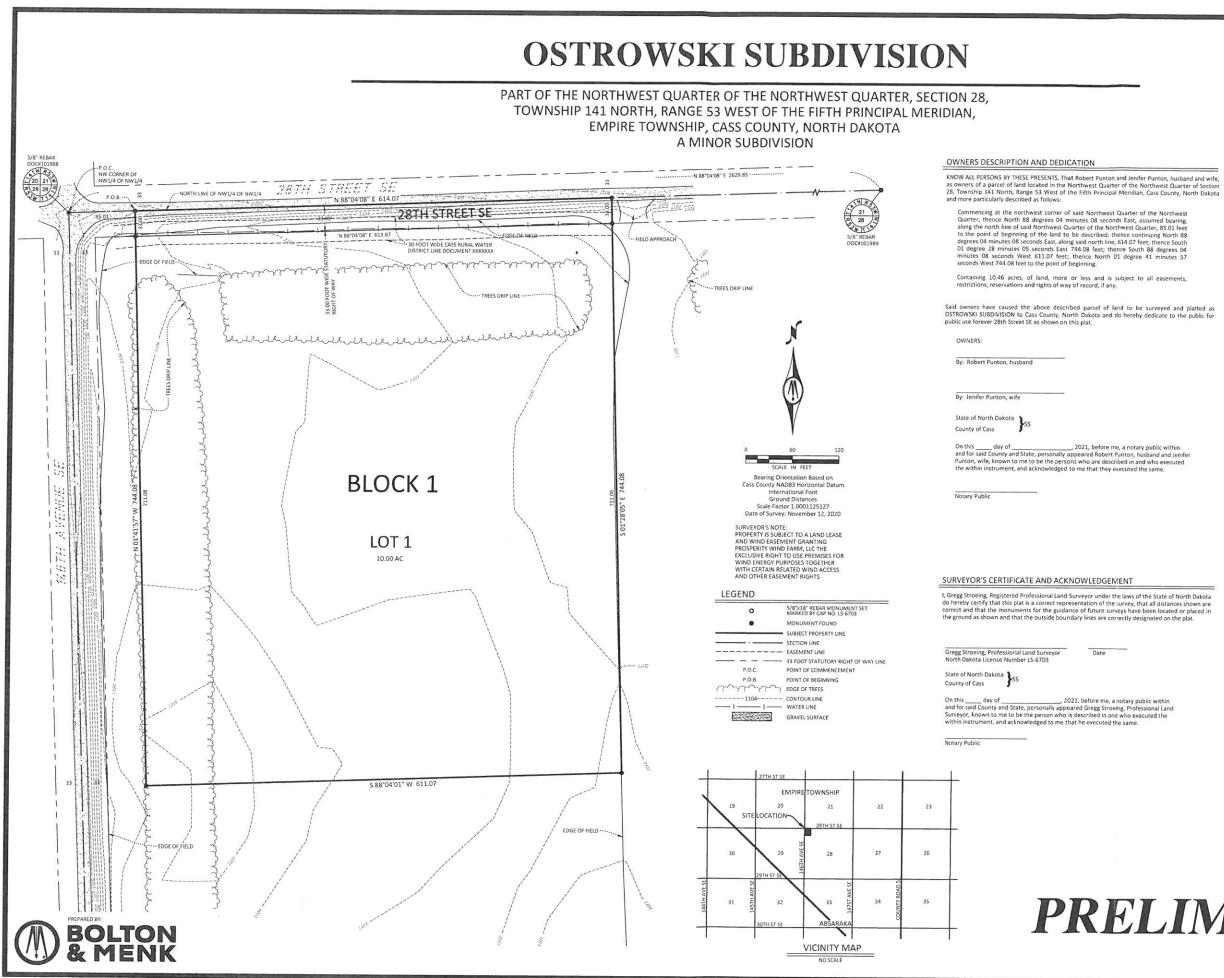
Cass County Planning Commission February 25, 2020



Maps and data are to be used for reference purposes only and Cass County, ND, is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided. CASS COUNTY

GOVERNMENT





EMPIRE TOWNSHIP

Reviewed by Empire Township, Cass County, North Dakota this _____ day of . 2021.

Steve Faught, Chairman

Jenna McPherson, Clerk

CASS COUNTY ENGINEER

Reviewed by the Cass County Engineer this _____ day of , 2021.

Jason Benson, Cass County Engineer

CASS COUNTY PLANNING COMMISSION

Reviewed by the Cass County Planing Commission this _____ day of , 2021.

Ken Lougheed, Chairman

Attest: Secretary

CASS COUNTY BOARD OF COMMISSIONERS APPROVAL

Approved by Cass County, North Dakota this _____ day of ____ 2021.

Attest: ______ Michael Montplaisir, Cass County Auditor

By: Chad Peterson, Chairman

PRELIMINARY

DEED RESTRICTION

Pursuant to Section 309 of the Cass County Subdivision Ordinance, this **DEED RESTRICTION** is entered into this 12th day of February 2021, by Owner(s): Robert Punton & Jenifer Punton

1. PURPOSE

The owner recognizes the following agreement is set forth to encourage orderly and economicallyfeasible growth, prevent new developments from creating economic strains on county residents, protect the county's valuable farmland and agricultural traditions and promote development that will more easily convert to an urban environment and implement the goals and objectives established by the most current Cass County Comprehensive Plan. The following agreement will promote small, truly rural developments that will mesh more easily with existing agricultural land and activities and will encourage larger urban style subdivisions to develop in the urban fringe and other areas with supportive infrastructure. Developments built beyond the density restriction will be constructed with full supportive urban infrastructure, ensuring developments that will more easily transition into an urban development upon annexation without extensive and costly infrastructure upgrades.

2. AGREEMENT

WHEREAS, for the granting of the division described herein pursuant to Section 309 of the Cass County Subdivision Ordinance, acknowledged herein as good and valuable consideration, the Owner(s) consent and agree to the filing of this **DEED RESTRICTION**, and understand that its effect will be to limit any further residences, divisions, or nonagricultural development on the restricted parcel described herein, except as may be permitted by Section 309.02 of the Cass County Subdivision Ordinance and any amendment thereto:

- A. This DEED RESTRICTION shall terminate at such time the deed restricted parcel is completely within the extraterritorial (ET) boundaries of an incorporated city of Cass County;
- B. This **DEED RESTRICTION** shall terminate at such time the restricted parcel is completely annexed by an incorporated city of Cass County; or
- C. Any further subdivision of the restricted parcel will conform to full urban design standards and the strictest requirements outlined within Article VI of the Cass County Subdivision Ordinance, including, but not limited: paved roads with curb and gutter, a paved access road, municipal sewer system, public water supply system with functioning fire hydrants, storm water facilities, street lights, street trees, street signs, sidewalks, bike paths, and park dedications.

WHEREAS, this **DEED RESTRICTION** shall run with the land in perpetuity and be binding on all owners, successors, heirs, assigns, lessees, users, or parties having or acquiring any right, title, or interest in the restricted parcel herein described or any part thereof.

WHEREAS, the restricted parcel described herein meets the criteria established in Section 308 of the Cass County Subdivision Ordinance.

WHEREAS, this **DEED RESTRICTION** shall expire at such time any of the exceptions under Section 309.02 of the Cass County Subdivision Ordinance, and any amendment thereto, apply to the restricted parcel described herein. Upon the written request of any interested party, the Cass County Engineer is authorized to record an instrument with the Cass County Recorder, which declares such an exception applies to the restricted parcel described herein and the **DEED RESTRICTION** is expired.

3. VIOLATION OF DEED RESTRICTION

In the event of a violation of this **DEED RESTRICTION**, the penalties and remedies provided under Section 906 (Penalties and Violations) of the Cass County Subdivision Ordinance and North Dakota law shall apply.

4. LEGAL DESCRIPTION OF THE RESTRICTED PARCEL

That part of the Northwest Quarter of the Northwest Quarter of Section 28, Township 141 North, Range 53 West, Cass County, North Dakota. Less Ostrowski Subdivision a part of the Northwest Quarter of the Northwest Quarter of Section 28, Township 141 North, Range 53 West, Cass County, North Dakota. Less the North 355 feet of the East 265 feet of the Northwest Quarter of the Northwest Quarter of Section 28, Township 141 North, Range 53 West, Cass County, North Dakota. Less the North 355 feet of the East 265 feet of the Northwest Quarter of the Northwest Quarter of Section 28, Township 141 North, Range 53 West, Cass County, North Dakota.

IN WITNESS of the restrictions, the Owner(s) have caused this DEED RESTRICTION to be executed effective as of:

6	Owner(s) Signature	 / Date
	State of North Dakoto) Proclass) ss County of Case	
	described in and who executed the foregoing instrument and acknowled	a notary public within and for Known to be the person(s) ged that they executed same.
	Christina Colon State of Florida Notary Pub My Commission Expires 09/22/2023 Commission No. GG 907279	blic
	The foregoing instrument was acknowledged before me, this 2020, by Jason Benson, County Engineer.	day of,
	County Engineer Signature	Date
	State of North Dakota)) ss County of Cass)	
	On this day of, 20, before me,	a notary public within and for

said county and state, personally appeared Jason Benson, County Engineer, known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed same as their free act and deed.

Notary Public

MEMORANDUM

TO:	Cass County Board of Commissioners
FROM:	Grace Puppe, Cass County Planner
DATE:	February 25, 2021
SUBJECT:	Consent Agenda Topic for the March 15, 2021 Commission Meeting: Schmuser Subdivision Application

The Cass County Planning Commission reviewed the application of the proposed subdivision located in Hunter Township, Section 28 at a Public Hearing on February 25, 2021. The intended purpose of the subdivision is to split the property so that each house is on a lot with it's respective septic system.

The Planning Commission is recommending approval of the proposed plat entitlement request and Hunter Township has verified that they do not have township zoning requirements. Therefore, the Planning Commission recommendation is forwarded to the Cass County Board of Commissioners for action.

SUGGESTED MOTION:

To accept the findings and recommendations of the Planning Commission and staff and recommend approval of the Final Plat, as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations.



Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (2 Lot) of a part of the NE ¹ / ₄ of Section 7, Township 143 North, Range 52 West		
Title:	Schmuser Subdivision	Date:	1-25-2021 2-25-2021
Location:	NE ¼ of Section 7, Township 143 North, Range 52 West (Hunter Township)	Staff Contact:	Grace Puppe
Parcel Number:	48-0000-07526-000	Water District:	North Cass Water Resource District
Owner(s)/Applicant:	John Schmuser	Engineer/ Surveyor:	Apex
Status:	County Commission Hearing: March 15, 2021		

Existing Land Use	Proposed Land Use	
Residential	Residential	
Proposal		

The applicant is seeking approval of a minor subdivision entitled **Schmuser Subdivision** to plat a one (1) Lot subdivision of approximately 10 acres. According to the applicant, the subdivision is requested to split the lot, so each house is on its own lot with respective septic system.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use an existing 151st Ave SE road access, ditches for storm sewer conveyance, public water, and on-site septic systems for wastewater treatment.

	Agency Comments
County Engineer	No issues with this subdivision
Water Resource District	No comments were received prior to publishing the staff report.
Cass County Electric Cooperative	No comments were received prior to publishing the staff report.
Century Link	No comments were received prior to publishing the staff report.
Sprint	Sprint is clear of project.
AT&T	No comments were received prior to publishing the staff report.
Xcel Energy	No comments were received prior to publishing the staff report.
Otter Tail Power Company	No comments were received prior to publishing the staff report.

Magellan Pipeline Company	No comments were received prior to publishing the staff report.
NuStar Energy	No comments were received prior to publishing the staff report.
Cass Rural Water	This site currently has two water services. One service is vacant and the second is active. Have had no contact from the applicant.
North Dakota Department of Transportation	No comments were received prior to publishing the staff report.
County Sanitarian	No comments were received prior to publishing the staff report.
Township Chairman	No comments were received prior to publishing the staff report.
The City of Fargo	This is outside of the City of Fargo and the City's extra-territorial jurisdiction. No comments on this subdivision.
The City of West Fargo	No comments were received prior to publishing the staff report.
Public Comment	No comments were received prior to publishing the staff report.

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the west and south. Township road 151st Ave SE borders the east of the property with 13th St SE bordering the north.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and not Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 308 of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of the Planning Commission and staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

Attachments

- 1. Location Map
- 2. Plat Document
- 3. Deed Restriction

Minor Subdivision

Schmuser Subdivision

Hunter Twp, Section 7 - Township 143 North - Range 52 West



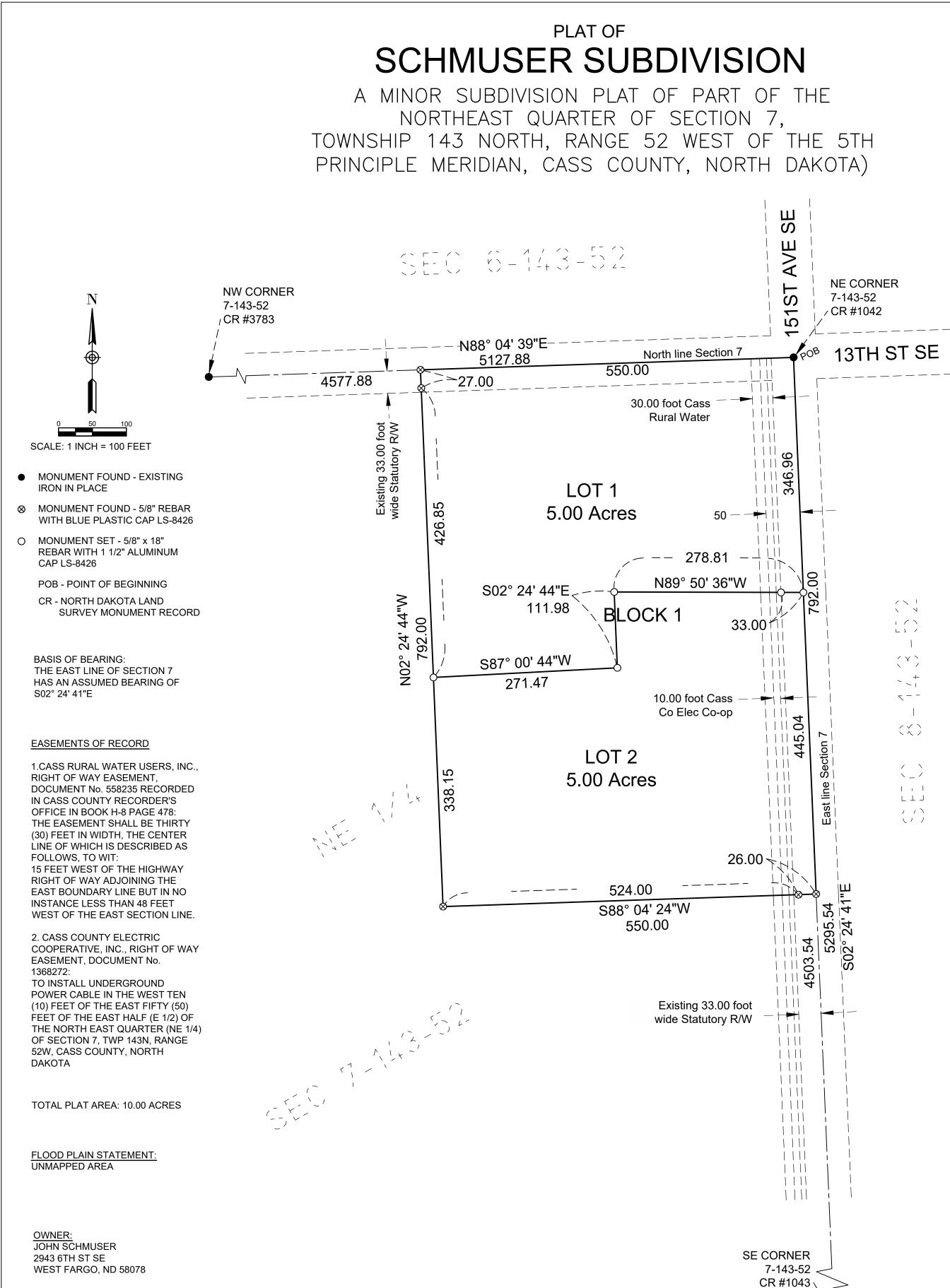
Cass County Planning Commission February 25, 2021





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GOVERNMENT



SURVEYOR: Apex Engineering Group 4733 Amber Valley Parkway South Fargo, ND 58104

Apex Engineering Grou

APEX ENGINEERING GROUP, INC. BISMARCK - DETROIT LAKES - DICKINSON - FARGO

OWNER'S CERTIFICATE

KNOWN ALL MEN BY THESE PRESENTS, JOHN SCHMUSER, WHOSE ADDRESS IS 2943 6TH STREET SE, WEST FARGO, NORTH DAKOTA, IS THE OWNER OF A PARCEL OF LAND IN THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 143 NORTH, RANGE 52 WEST OF THE 5TH PRINCIPLE MERIDIAN, CASS COUNTY, NORTH DAKOTA, BEING MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID SECTION 7; THENCE SOUTH 02 DEGREES 24 MINUTES 41 SECONDS EAST, ON AND ALONG THE EAST LINE OF SAID SECTION 7, 792.00 FEET; THENCE SOUTH 88 DEGREES 04 MINUTES 24 SECONDS WEST, 550.00 FEET; THENCE NORTH 02 DEGREES 24 MINUTES 44 SECONDS WEST, 792.00 FEET TO THE NORTH LINE OF SAID SECTION 7; THENCE NORTH 88 DEGREES 04 MINUTES 39 SECONDS EAST, ON AND ALONG THE NORTH LINE OF SAID SECTION 7, 550.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 10.00 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RESERVATIONS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD.

OWNER:

JOHN SCHMUSER

STATE OF NORTH DAKOTA COUNTY OF

, NOTARY PUBLIC WITHIN AND FOR SAID COUNTY, DO HEREBY CERTIFY THAT ON THIS _____ DAY OF __ 20____, PERSONALLY APPEARED BEFORE ME JOHN SCHMUSER TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND WHO EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND ACKNOWLEDGE THAT HE EXECUTED THE SAME FREELY AND VOLUNTARILY.

DEDICATION

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT I AM THE OWNER OF THE LAND DESCRIBED IN THE PLAT OF "SCHMUSER SUBDIVISION", A PLAT OF PART OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 143 NORTH, RANGE 52 WEST, OF THE 5TH PRINCIPLE MERIDIAN, CASS COUNTY, NORTH DAKOTA; THAT WE HAVE CAUSED IT TO BE PLATTED INTO LOTS AND BLOCKS AS SHOWN BY SAID PLAT AND CERTIFICATE OF BRUCE W. SKIPTON, PROFESSIONAL LAND SURVEYOR AND THAT THE DESCRIPTION AS SHOWN IN THE CERTIFICATE OF THE REGISTERED PROFESSIONAL LAND SURVEYOR IS CORRECT. WE HEREBY DEDICATE ALL STREETS, AVENUES, AND UTILITY EASEMENTS SHOWN ON SAID PLAT TO THE USE OF THE PUBLIC.

OWNER: JOHN SCHMUSER

JOHN SCHMUSER

STATE OF NORTH DAKOTA } COUNTY OF _____

, NOTARY PUBLIC WITHIN AND FOR SAID COUNTY, DO HEREBY CERTIFY THAT ON DAY OF _, 20___, PERSONALLY APPEARED BEFORE ME JOHN SCHMUSER THIS TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND WHO EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND ACKNOWLEDGE THAT HE EXECUTED THE SAME FREELY AND VOLUNTARILY.

SURVEYOR'S CERTIFICATE

I, BRUCE W. SKIPTON, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH DAKOTA DO HEREBY CERTIFY THAT THE SURVEY PLAT SHOWN HEREON WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION FROM A GROUND SURVEY AND THAT I HAVE COMPUTED OR ESTABLISHED THE MONUMENTS AND LINES AS SHOWN, THE SAME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

BRUCE W. SKIPTON, LS-8251

DATE

STATE OF NORTH DAKOTA COUNTY OF _____

, NOTARY PUBLIC WITHIN AND FOR SAID COUNTY, DO HEREBY CERTIFY THAT ON THIS _____ DAY OF ___ , 20 , PERSONALLY APPEARED BEFORE ME DURHAM SNIDER TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND WHO EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND ACKNOWLEDGE THAT HE EXECUTED THE SAME FREELY AND VOLUNTARILY.

CASS COUNTY ENGINEER: REVIEWED BY THE CASS COUNTY ENGINEER THIS DAY OF , 2021.
JASON BENSON, CASS COUNTY ENGINEER
CASS COUNTY PLANNING COMMISION: REVIEWED BY THE CASS COUNTY PLANNING COMMISION THIS DAY OF , 2021.
KEN LOUGHEED, CHAIRMAN
ATTEST: SECRETARY
HUNTER TOWNSHIP: REVIEWED BY HUNTER TOWNSHIP, CASS COUNTY, NORTH DAKOTA, THIS DAY OF, 2021.
MARK RICHTSMEIER, CHAIRMAN
ATTEST: DONNA PORTER, CLERK/TREASURER
<u>CASS COUNTY BOARD OF COMMISIONER'S APPROVAL:</u> APPROVED BY CASS COUNTY, NORTH DAKOTA, THIS DAY OF , 2021.
CHAD PETERSON, CHAIRMAN

ATTEST:

DEED RESTRICTION

Pursuant to Section 309 of the Cass County Subdivision Ordinance, this **DEED RESTRICTION** is entered into this 19th day of January, 2021, by Owner(s): John Schmuser

1. <u>PURPOSE</u>

The owner recognizes the following agreement is set forth to encourage orderly and economicallyfeasible growth, prevent new developments from creating economic strains on county residents, protect the county's valuable farmland and agricultural traditions and promote development that will more easily convert to an urban environment and implement the goals and objectives established by the most current Cass County Comprehensive Plan. The following agreement will promote small, truly rural developments that will mesh more easily with existing agricultural land and activities and will encourage larger urban style subdivisions to develop in the urban fringe and other areas with supportive infrastructure. Developments built beyond the density restriction will be constructed with full supportive urban infrastructure, ensuring developments that will more easily transition into an urban development upon annexation without extensive and costly infrastructure upgrades.

2. AGREEMENT

WHEREAS, for the granting of the division described herein pursuant to Section 309 of the Cass County Subdivision Ordinance, acknowledged herein as good and valuable consideration, the Owner(s) consent and agree to the filing of this **DEED RESTRICTION**, and understand that its effect will be to limit any further residences, divisions, or nonagricultural development on the restricted parcel described herein, except as may be permitted by Section 309.02 of the Cass County Subdivision Ordinance and any amendment thereto:

- A. This **DEED RESTRICTION** shall terminate at such time the deed restricted parcel is completely within the extraterritorial (ET) boundaries of an incorporated city of Cass County;
- B. This **DEED RESTRICTION** shall terminate at such time the restricted parcel is completely annexed by an incorporated city of Cass County; or
- C. Any further subdivision of the restricted parcel will conform to full urban design standards and the strictest requirements outlined within Article VI of the Cass County Subdivision Ordinance, including, but not limited: paved roads with curb and gutter, a paved access road, municipal sewer system, public water supply system with functioning fire hydrants, storm water facilities, street lights, street trees, street signs, sidewalks, bike paths, and park dedications.

WHEREAS, this **DEED RESTRICTION** shall run with the land in perpetuity and be binding on all owners, successors, heirs, assigns, lessees, users, or parties having or acquiring any right, title, or interest in the restricted parcel herein described or any part thereof.

WHEREAS, the restricted parcel described herein meets the criteria established in Section 308 of the Cass County Subdivision Ordinance.

WHEREAS, this **DEED RESTRICTION** shall expire at such time any of the exceptions under Section 309.02 of the Cass County Subdivision Ordinance, and any amendment thereto, apply to the restricted parcel described herein. Upon the written request of any interested party, the Cass County Engineer is authorized to record an instrument with the Cass County Recorder, which declares such an exception applies to the restricted parcel described herein and the **DEED RESTRICTION** is expired.

3. VIOLATION OF DEED RESTRICTION

In the event of a violation of this **DEED RESTRICTION**, the penalties and remedies provided under Section 906 (Penalties and Violations) of the Cass County Subdivision Ordinance and North Dakota law shall apply.

4. LEGAL DESCRIPTION OF THE RESTRICTED PARCEL

THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 143 NORTH, RANGE 52 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CASS COUNTY, NORTH DAKOTA

IN WITNESS of the restrictions, the Owner(s) have caused this DEED RESTRICTION to be executed effective as of:

Owner(s) Signature

01-19-2 Date

State of North Dakota)) ss County of Cass

On this <u>1946</u> day of <u>January</u>, 20<u>21</u> before me, a notary public within and for said county and state, personally appeared <u>Jahn Schnuse</u>, known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed same.

SHARI HALLAND Notary Public State of North Dakota My Commission Expires Aug. 30, 2023

Shari Hallerd Notary Public

Date

The foregoing instrument was acknowledged before me, this _____ day of _____, 2020, by Jason Benson, County Engineer.

County Engineer Signature

State of North Dakota)) ss County of Cass)

On this ______day of ______, 20___, before me, a notary public within and for said county and state, personally appeared Jason Benson, County Engineer, known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed same as their free act and deed.

Notary Public

MEMORANDUM

TO:	Cass County Board of Commissioners
FROM:	Grace Puppe, Cass County Planner
DATE:	February 25, 2021
SUBJECT:	Consent Agenda Topic for the March 15, 2021 Commission Meeting: Longlet Subdivision Application

The Cass County Planning Commission reviewed the application of the proposed subdivision located in Arthur Township, Section 35 at a Public Hearing on February 25, 2021. The intended purpose of the subdivision is to create a new lot to allow a new home to be built on.

The Planning Commission is recommending approval of the proposed plat entitlement request and Arthur Township has verified that they do not have township zoning requirements. Therefore, the Planning Commission recommendation is forwarded to the Cass County Board of Commissioners for action.

SUGGESTED MOTION:

To accept the findings and recommendations of the Planning Commission and staff and recommend approval of the Final Plat, as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations.



Cass County Planning Commission Staff Report

Entitlements Requested:	Minor Subdivision (1 Lot) of a part of the SE ¹ / ₄ of Section 35, Township 142 North, Range 52 West		
Title:	Longlet Subdivision	Date:	2-16-2021 2-25-2021
Location:	SE ¼ of Section 35, Township 142 North, Range 52 West (Arthur Township)	Staff Contact:	Grace Puppe
Parcel Number:	23-0000-00745-000	Water District:	Rush River Water District
Owner(s)/Applicant:	Fred J. Williams III	Engineer/ Surveyor:	Neset
Status:	County Commission Hearing: Ma	arch 15, 2021	

Existing Land Use	Proposed Land Use		
Agriculture	Residential		
Proposal			

The applicant is seeking approval of a minor subdivision entitled **Longlet Subdivision** to plat a one (1) Lot subdivision of approximately 7.36 acres. According to the applicant, the subdivision is requested to allow for a new home to be on the new lot.

The proposed ownership and maintenance responsibility of the subdivision will be private. The subdivision will use an existing 155th Ave SE road access, ditches for storm sewer conveyance, rural water, and on-site septic systems for wastewater treatment.

	Agency Comments
County Engineer	No issues with this subdivision. I would advise the landowner to contact BNSF regarding the RR crossing as the current field access and RR crossing is for field use.
Water Resource District	No comments were received prior to publishing the staff report.
Cass County Electric Cooperative	In order to provide power to this site, Cass County Electric will need to cross the existing railroad tracks. There will be extra cost involved with the permits to do so and also due to the railroad permitting process this could take anywhere from 45 days to 90 days.
Century Link	No comments were received prior to publishing the staff report.
Sprint	Sprint is clear of project.
AT&T	No comments were received prior to publishing the staff report.

Xcel Energy	No comments were received prior to publishing the staff report.
Otter Tail Power Company	No comments were received prior to publishing the staff report.
Magellan Pipeline Company	No comments were received prior to publishing the staff report.
NuStar Energy	No comments were received prior to publishing the staff report.
Cass Rural Water	Service to this site is available from a water main located on the east side of 155 th Ave SE. The applicant has contacted Cass Rural Water but has not yet made an application for water service.
North Dakota Department of Transportation	If no changes to driveway height or width existing access can be used. If changes are made to the driveway would need a driveway permit.
County Sanitarian	No comments were received prior to publishing the staff report.
Township Chairman	No comments were received prior to publishing the staff report.
The City of Fargo	This subdivision is outside of the City of Fargo and the City's extra-territorial jurisdiction. No comments on this subdivision.
The City of West Fargo	No comments were received prior to publishing the staff report.
Public Comment	Neighboring property to the west has no issues or concerns for the planned project.

Staff Analysis

Land Use and Surrounding Uses

The subject property is bound by agricultural production land on the north, west and south. State Highway road 147th Ave SE borders the east of the property with Swan Creek Tributary bordering the north.

Floodzone

According to the FEMA Flood Map Service Center, this property is currently unmapped and not Special Hazard Flood Area has been identified. In addition, no wetlands or other notable features are present on the proposed subdivision Lot.

Land Development Rights

The subject quarter-quarter section currently is developed and requires the transfer of a development right. Section 308 of the Cass County Subdivision Ordinance states that every quarter-quarter section is granted one (1) Development Right to create a buildable lot with a minimum of 40 acres. Because the lot subdivision proposal is less than 40 acres, a transfer of a development right is required along with a deed restriction.

Staff Recommendation

To accept the findings and recommendations of the Planning Commission and staff and recommend approval to the County Commission of the subdivision application as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance and all other applicable regulations.

Attachments

- 1. Location Map
- 2. Plat Document
- 3. Deed Restriction

Minor Subdivision

Longlet Subdivision

Arthur Twp, Section 35 - Township 142 North - Range 52 West



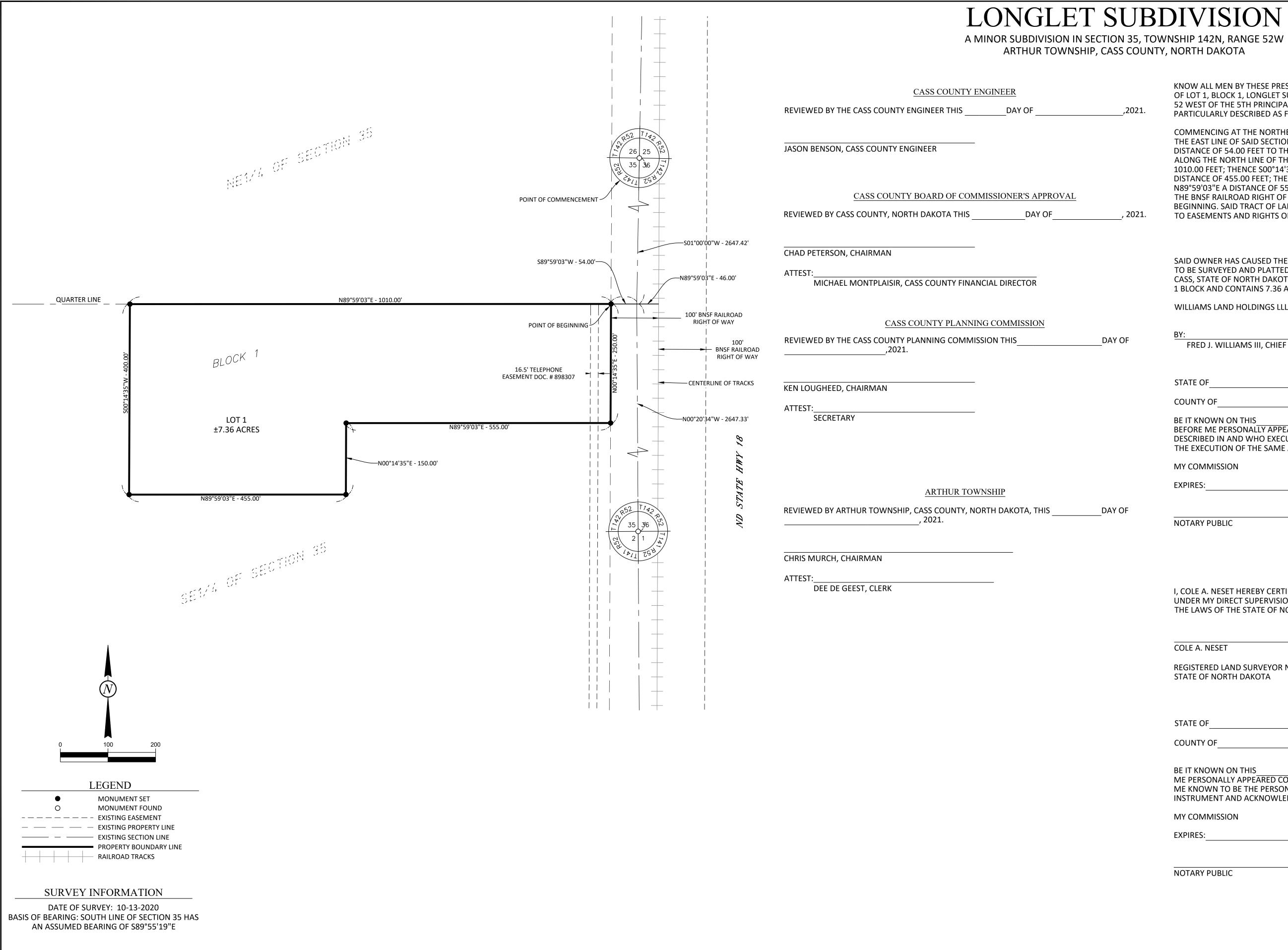
Cass County Planning Commission February 25, 2021





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BDIVISIO	N

OWNERIC CERTIFICATE

OF LOT 1, BLOCK 1, LONGLET SUBDIVI		
PARTICULARLY DESCRIBED AS FOLLOV	THAT WILLIAMS LAND HOLDINGS LLLP IS THE OWN ISION IN SECTION 35, TOWNSHIP 142 NORTH, RANG IDIAN, ARTHUR TOWNSHIP, NORTH DAKOTA MORE WS:	GE
THE EAST LINE OF SAID SECTION 35 A DISTANCE OF 54.00 FEET TO THE POIN ALONG THE NORTH LINE OF THE SOU 1010.00 FEET; THENCE SO0°14'35"W A DISTANCE OF 455.00 FEET; THENCE NO N89°59'03"E A DISTANCE OF 555.00 F THE BNSF RAILROAD RIGHT OF WAY A	CORNER OF SECTION 35; THENCE S01°00'00"W ALO DISTANCE OF 2647.42 FEET; THENCE S89°59'03"W NT OF BEGINNING; THENCE CONTINUING S89°59'03 THEAST QUARTER OF SAID SECTION A DISTANCE OF A DISTANCE OF 400 FEET; THENCE N89°59'03"E A 00°14'35"E A DISTANCE OF 150.00 FEET; THENCE EET; THENCE N00°14'35"E ALONG THE WEST LINE O A DISTANCE OF 250.00 FEET TO THE POINT OF INTAINS ±7.36 ACRES MORE OR LESS AND IS SUBJEC OF RECORD.	A '''W = DF
TO BE SURVEYED AND PLATTED AS LC	YE DESCRIBED TRACT OF LAND SHOWN ON THIS PLA ONGLET A MINOR SUBDIVISION TO THE COUNTY OF NGLET A MINOR SUBDIVISION CONSISTS OF 1 LOT A MORE OR LESS.	
WILLIAMS LAND HOLDINGS LLLP		
BY: FRED J. WILLIAMS III, CHIEF MANA	AGER	
STATE OF)		
COUNTY OF)	SS	
BEFORE ME PERSONALLY APPEARED F	DAY OF, 2021, FRED J. WILLIAMS III KNOWN TO BE THE PERSON THE FOREGOING INSTRUMENT AND ACKNOWLEDGE REE ACT AND DEED.	Đ
MY COMMISSION		
EXPIRES:		
NOTARY PUBLIC		
SUR	RVEYORS CERTIFICATE	
•	AT THIS SURVEY, PLAN AND/OR REPORT WAS PREPA D THAT I AM A DULY REGISTERED LAND SURVEYOR U DAKOTA.	
COLE A. NESET	DATE	
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DEED RESTRICTION

Pursuant to Section 309 of the Cass County Subdivision Ordinance, this **DEED RESTRICTION** is entered into this ______ day of ______, 2021, by Owner(s): Williams Land Holdings LLP – Fred J. Williams III

1. PURPOSE

The owner recognizes the following agreement is set forth to encourage orderly and economically feasible growth, prevent new developments from creating economic strains on county residents, protect the county's valuable farmland and agricultural traditions and promote development that will more easily convert to an urban environment and implement the goals and objectives established by the most current Cass County Comprehensive Plan. The following agreement will promote small, truly rural developments that will mesh more easily with existing agricultural land and activities and will encourage larger urban style subdivisions to develop in the urban fringe and other areas with supportive infrastructure. Developments built beyond the density restriction will be constructed with full supportive urban infrastructure, ensuring developments that will more easily transition into an urban development upon annexation without extensive and costly infrastructure upgrades.

2. AGREEMENT

WHEREAS, for the granting of the division described herein pursuant to Section 309 of the Cass County Subdivision Ordinance, acknowledged herein as good and valuable consideration, the Owner(s) consent and agree to the filing of this **DEED RESTRICTION**, and understand that its effect will be to limit any further residences, divisions, or nonagricultural development on the restricted parcel described herein, except as may be permitted by Section 309.02 of the Cass County Subdivision Ordinance and any amendment thereto:

- A. This **DEED RESTRICTION** shall terminate at such time the deed restricted parcel is completely within the extraterritorial (ET) boundaries of an incorporated city of Cass County;
- B. This DEED RESTRICTION shall terminate at such time the restricted parcel is completely annexed by an incorporated city of Cass County; or
- C. Any further subdivision of the restricted parcel will conform to full urban design standards and the strictest requirements outlined within Article VI of the Cass County Subdivision Ordinance, including, but not limited: paved roads with curb and gutter, a paved access road, municipal sewer system, public water supply system with functioning fire hydrants, storm water facilities, street lights, street trees, street signs, sidewalks, bike paths, and park dedications.

WHEREAS, this **DEED RESTRICTION** shall run with the land in perpetuity and be binding on all owners, successors, heirs, assigns, lessees, users, or parties having or acquiring any right, title, or interest in the restricted parcel herein described or any part thereof.

WHEREAS, the restricted parcel described herein meets the criteria established in Section 308 of the Cass County Subdivision Ordinance.

WHEREAS, this **DEED RESTRICTION** shall expire at such time any of the exceptions under Section 309.02 of the Cass County Subdivision Ordinance, and any amendment thereto, apply to the restricted parcel described herein. Upon the written request of any interested party, the Cass County Engineer is authorized to record an instrument with the Cass County Recorder, which declares such an exception applies to the restricted parcel described herein and the **DEED RESTRICTION** is expired.

3. VIOLATION OF DEED RESTRICTION

In the event of a violation of this **DEED RESTRICTION**, the penalties and remedies provided under Section 906 (Penalties and Violations) of the Cass County Subdivision Ordinance and North Dakota law shall apply.

4. LEGAL DESCRIPTION OF THE RESTRICTED PARCEL

Enter legal description here:

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 142 NORTH, RANGE 52 WEST OF THE 5TH PRINCIPAL MERIDIAN, ARTHUR TOWNSHIP, NORTH DAKOTA LESS THE FOLLOWING:

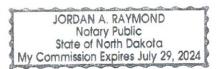
COMMENCING AT THE NORTHEAST CORNER OF SECTION 35 THENCE; S01°00'00"W ALONG THE EAST LINE OF SECTION 35 A DISTANCE OF 2647.42 FEET; THENCE S89°59'03"W A DISTANCE OF 54.00 FEET TO THE POINT OF BEGINNING THENCE; S89°59'03"W ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION A DISTANCE OF 1010.00 FEET THENCE; S00°14'35"E A DISTANCE OF 400 FEET THENCE; N89°59'03"E A DISTANCE OF 455.00 FEET THENCE; N00°14'35"E A DISTANCE OF 150.00 FEET THENCE N89°59'03"E A DISTANCE OF 555.00 FEET THENCE; N00°14'35"E ALONG THE WEST LINE OF THE BNSF RAILROAD RIGHT OF WAY A DISTANCE OF 250.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINS ±7.36 ACRES MORE OR LESS AND IS SUBJECT TO EASEMENTS AND RIGHTS OF WAY OF RECORD. IN WITNESS of the restrictions, the Owner(s) have caused this DEED RESTRICTION to be executed effective as of:

Fred J. Williams III

-5-202)

State of North Dakota County of Cass

On this <u>Stu</u> day of <u>*cbnuang*</u>, 2021, before me, a notary public within and for said county and state, personally appeared Fred J. Williams III, known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed same.



) SS

Notary Public

The foregoing instrument was acknowledged before me, this _____ day of _____ 2021, by Jason Benson, County Engineer.

County Engineer Signature

State of North Dakota)) ss County of Cass)

On this ______day of ______, 2021, before me, a notary public within and for said county and state, personally appeared Jason Benson, County Engineer, known to be the person(s) described in and who executed the foregoing instrument and acknowledged that they executed same as their free act and deed.

Notary Public

Date