

**M E M O**



**County  
Administrator**

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TO: Cass County Commissioners  
FROM: Robert W. Wilson  
DATE: February 22, 2021  
SUBJECT: COVID-19 Briefing Update

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**Jail Intake Expansion Project:**

On Thursday, February 18<sup>th</sup> bids were opened for general contracting, mechanical and electrical work on the Jail Intake Expansion project. Bid Tab Sheets are attached for your review. Staff intends to bring the lowest responsible bids forward for Commission consideration at the meeting on March 15<sup>th</sup>. The bids are generally very favorable. The architect's estimates were general contracting - \$3.8M, mechanical - \$1M & electrical - \$1M.

Between now and the 15<sup>th</sup> our architect, Klein McCarthy will coordinate and finalize a construction schedule between the three successful bidders and forward recommendations for the Commission to consider.

**County COVID-19 Procedures:**

County Department Heads meet on Wednesday, February 24<sup>th</sup> and discussed recommendations for continuation of various COVID-19 mitigation efforts. The consensus of the group included:

- Open by Appointment Only – This restriction should likely be discontinued at a yet to be determined time within the next month. This would also, again, open public meetings to in-person attendance.
- Employee & Visitor Mask Policy – This policy should remain in place without a definitive end date. The County will potentially end the mask policy when the County Emergency Declaration is ended.
- Public Meetings Broadcast on Microsoft Teams – The practice of making public meetings available on Teams has been well received and will continue after other COVID-related practices have been discontinued.
- Continued Emergency Paid Leave – Federally directed Emergency Paid Leave ended on 12/31/20. The Commission voted to extend the leave for County employees through 03/31/21. If there is Commission support to again extend the leave option, that would require action on March 1<sup>st</sup> or 15<sup>th</sup>.

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**Bid Tabulation for the Cass County Jail Addition and Remodel**

Bids Opened on February 18 @ 2:00pm CST

ELECTRICAL CONSTRUCTION	Bid Security 5% of Bid	Contractor License	Complete Bid Form	Acknowledge Addendum 1	Acknowledge Addendum 2	Bid Amount
Vinco Inc.	x	x	x	x	x	\$927,800.00
Dakota Electric Construction Co. Inc.	x	x	x	x	x	\$984,000.00
Bergstrom Electric, Inc.	x	x	x	x	x	\$999,200.00
Rickard Electric Inc.	x	x	x	x	x	\$1,019,650.00
Rick Electric, Inc.	x	x	x	x	x	\$1,070,000.00
Magnum Electric Inc.	x	x	x	x	x	\$1,240,000.00

