

M E M O



TO: County Commissioners
FROM: Robert W. Wilson
DATE: January 27, 2021
SUBJECT: COVID-19 Update

**County
Administrator**

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

Fargo Cass Public Health Update:

A representative from FCPH will again update the Board on recent vaccine distribution efforts in the Fargo/Cass area.

Jail Expansion Project:

At the Commission meeting on January 19th, during the Jail Intake Expansion update, there was a request to investigate available technologies for air purification/filtration systems that may be included in the project. That question was posed to both the project architect and engineer. Both of them investigated and reported back on ion generator and UV light systems.

The cost to install ion generators in the full facility would be approximately \$70,000. The effectiveness is unknown because product material described the efficacy in settings where air movement is limited and air in a given location is 'treated' over a period of time. The jail has air circulation requirements to provide a minimum volume of air to be exchanged, thereby limiting the effectiveness of the ion generator.

UV light systems require substantial maintenance because of expensive lighting systems, and in some cases required an unoccupied space to operate. For these reasons, after review, the Administrator, Commission Chair and Buildings & Grounds Supervisor agreed these were not prudent project additions.

Courtroom 303/304 Remodel:

Since the last Commission meeting and project update, the contractor informed the County a sub-floor would be required at a cost of \$6,125 to warranty the new carpet. In order not to delay the project, the Administrator authorized the work and retroactive approval is now requested.

COVID Highway Funds Allocation:

Cass County will receive \$348,298.15 in highway infrastructure funding as part of the latest COVID relief package recently passed by Congress. These funds were allocated to the state and sub-allocated to counties. The funds will be coordinated through the state and applied to federal cost-share projects. Mr. Benson will identify project-specific uses for these funds.

COVID Vaccine Leave Policy:

At the Department Head meeting on January 27, 2021 there was a discussion about whether or not to extend CARES Act Emergency Leave to employees who miss work because of a COVID-19 illness *after* being offered and declining the opportunity to be vaccinated. There are intricacies within law that will pertain to such a policy adjustment and the State's Attorney is still researching the full impacts. At this point I want to make you aware these discussions are ongoing.

SUGGESTED MOTION: Authorize payment to Fargo Linoleum Company in the amount of \$6,125 for installation of a sub-floor in Courtroom 303/304 project.

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov

Cass County CARES Act Funds

Total Amount Recieved: (March - July)	\$	4,313,420.08
Total Amount Recieved: (August - October.)	\$	2,486,719.65
Total Amount Recieved: (Nov.)	\$	845,307.28
Total Amount Billed: (Dec.)	\$	853,182.04
Total Estimated Funds Received:	\$	8,498,629.05

Expenses Incurred to Date:	\$	578,668.63
Estimated Total Funds Remaining:	\$	7,919,960.42

<u>Projects:</u>	<u>Costs:</u>	
Jail Intake Expansion Project	\$	6,757,881.62
IT Equipment & Infrastructure	\$	208,500.00
Negative Airflow Cells	\$	30,100.00
Courtroom 303/304 Combo	\$	307,254.50
ITV Equipment @ Jail	\$	6,292.54
Current Estimated Total:	\$	7,310,028.66

Net Total Remaining:	\$	609,931.76
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PROPOSAL
FARGO LINOLEUM CO.

317 Roberts Street - Fargo, ND - 58102
(701) 232-2493 - Fax (701) 293-5440

CLIENT: Cass County courthouse #303 remodel

DATE: January 20, 2021

ATTN: Gene

JOB: Cork removal and underlayment

We propose to remove existing cork floor from courtroom #303 and furnish and install a 1/4" plywood subfloor.

\$6,125

This quotation does not include any fees associated with plumbing work that may be necessary to complete the job. Unless otherwise stated, this quotation does not include any fees associated with fabricating or staining wooden trim or cutting doors down to accommodate higher flooring.

If existing floor coverings must be removed, owner must furnish written documentation that there is no asbestos present in the existing floor covering materials or adhesives. This proposal can not be honored otherwise. Owner is responsible for removing any materials that contains asbestos.


The above quotation includes all material, tax and labor required to do the work in a good workman like manner.

Applicable state sales or use tax is included.

This proposal is subject to acceptance by the owner within 30 days from this proposal date. 50% down and net cash on completion, unless specifically stated on this proposal. On Contract jobs where applicable the following terms shall apply; 90% of the value of materials and labor furnished shall be payable on the 1st day of the month following the furnishings of such materials and labor. Balance of contract price shall be payable on the 1st day of the month following completion of job.

This document constitutes the entire agreement between the parties. Changes in specifications causing extra labor and materials shall be charged on a time and material basis.



By: 

FARGO LINOLEUM CO.
317 ROBERTS STREET
FARGO, ND 58102

Date: 1-20-21
Casscountycourtroom#303subfloor.rb

By: _____
Robert Bye



PURCHASE ORDER

RW 01-20-21

PAGE: 1
P.O. NO.: 146094
DATE: 01/20/21

N.D. Sales Tax Exempt No. E-3009

FARGO LINOLEUM COMPANY
317 ROBERTS STREET
PO BOX 2216
FARGO, ND 58108

SHIP TO: CASS COUNTY GOVERNMENT
COUNTY AUDITOR
211 9TH ST S
FARGO, ND 58103

VENDOR NO.		2333			
DELIVER BY	SHIP VIA	F.O.B.	TERMS		
01/20/21			NET		
CONFIRM BY		CONFIRM TO		REQUISITIONED BY	
GARTNER, GENE		PAPENFUSS, WYATT		WILSON, ROBERT	
FREIGHT	CONTRACT NO.	ACCOUNT NO.	PROJECT	REQ. NO.	REQ. DATE
		216-1001-463.47-01	CR303	FARGOLINOL	01/20/21
LINE NO.	QUANTITY	UOM	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	1.00	EA	COURTROOM 303-CORK REMOVAL & UNDERLAYMENT	6125.0000	6125.00
				SUB-TOTAL	6125.00
					6125.00

AUTHORIZED BY *M. W. Webb*
COUNTY OFFICIAL