

M E M O



**County
Administrator**

Robert W. Wilson
701-241-5770
wilsonro@casscountynd.gov

TO: County Commissioners
FROM: Robert W. Wilson
DATE: November 9, 2020
SUBJECT: COVID-19 Update

At the Commission meeting on November 2nd the Board discussed potential sub-allocations of CARES Act funds to the following communities that contract with Cass County for law enforcement services: Casselton, Horace, Kindred and Mapleton.

Cass County will receive approximately \$8.5M through a distribution formula based on law enforcement payroll costs between March and December 2020.

Municipalities that contract with counties for law enforcement services do not receive CARES Act funds. Counties have been urged (not required) to use the same distribution formula to sub-allocation funds to contract cities.

Cass County has received a request from the City of Horace for a sub-allocation of CARES Act funds totaling seven (7) times the value of their monthly contract (\$13,964.59) with Cass County. The total request is \$97,752.13.

On Wednesday, November 4th I met with Horace City Administrator Brenton Holper, the Executive Directors of the North Dakota Association of Counties, the North Dakota Municipal League, and representatives from Casselton, Kindred and Mapleton. The discussion focused on sub-allocation options the Commission may wish to consider.

Based on a recommendation from the North Dakota Association of Counties, I proposed a sub-allocation at 71% of the monthly contract cost over a 10-month period to the cities of Casselton, Horace, Kindred and Mapleton. 71% represents the percentage of payroll expenses within the overall 2020 Cass County Sheriff's budget. A breakdown of related costs is provided below:

City:	10-Month Contract Cost:		71% of 10 Mo. Cost	
Casselton	\$	139,645.83	\$	99,148.54
Horace	\$	139,645.83	\$	99,148.54
Kindred	\$	34,911.67	\$	24,787.29
Mapleton	\$	18,713.33	\$	13,286.46
			\$	236,370.83

PO Box 2806
211 Ninth Street South
Fargo, North Dakota 58108

www.casscountynd.gov

There was general agreement on the appropriateness of this sub-allocation at the meeting on November 2nd, and it is my recommendation the Commission consider this action at the Board meeting on the 16th.