

NOV 22 2019

MEMO



**County  
Administrator**

Robert W. Wilson  
701-241-5770  
wilsonro@casscountynd.gov

TO: Cass County Commissioners  
FROM: Robert Wilson *RW*  
DATE: November 22, 2019  
SUBJECT: Court Facility Improvement Grant Application

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The State of North Dakota awards grants to counties for improvements or maintenance to court facilities. Eligible projects must be a necessary improvement to court facilities or essential to remodel or maintain existing facilities.

Counties receiving grant awards are reimbursed up to 75% of total project costs, and are responsible for the remaining 25% of expenses. Applications are due by December 31, 2019.

The Clerk of Courts Office has requested Cass County submit a grant application for expenses related to updating and remodeling four office doors to utilize card swipe technology. The doors currently have locks that require users to depress a series of buttons in a particular sequence to release the lock.

The quoted price for the equipment and installation is \$6,048.58. Buildings & Grounds indicates additional electrical work, estimated at \$1,200 will also be required to complete the job.

Total estimated cost, including associated expenses, is \$7,300. 75% of that amount is \$5,475. Cass County requests consideration of this Application for Court Facility Improvement Grant Funds in the amount of \$5,475.

PO Box 2806  
211 Ninth Street South  
Fargo, North Dakota 58108

[www.casscountynd.gov](http://www.casscountynd.gov)

**APPLICATION**  
*for*  
**COURT FACILITIES IMPROVEMENT GRANT FUNDS**

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N.D.C.C. Section 27-05.2-10 authorizes grants from the Court Facilities Improvement and Maintenance Fund for county projects to improve or maintain court facilities. The basic requirements are that the improvement or maintenance project must be a necessary improvement to court facilities or essential to remodel or maintain existing court facilities. The applying county is required to provide local funding for the project in an amount at least equal to 25% of the project's total cost. **This Application must be postmarked no later than December 31, 2019, to be considered in the current round of application reviews.**

1. Cass County hereby applies for a grant from the Court Facilities Improvement and Maintenance Fund.

2. **Full** description of the improvement or maintenance project for which grant funds are requested (attach additional sheets if necessary - **include vendor estimates**):  
The Clerk's Office has requested Cass County submit a grant application for expenses related to updating the door locking mechanisms on four office doors to utilize card swipe technology. The doors currently have locks that require users to depress a series of buttons in a particular order to release the lock. The quoted project cost for the equipment and instillation is \$6,048.58. Cass County Buildings & Grounds indicates additional electrical work, estimated at \$1,200, is also required to complete this project.

**Note:** Because the county has a federal statutory obligation to comply with the Americans with Disabilities Act, projects for ADA-related improvement or maintenance **will not** be considered.

3. Estimated total cost, including material, labor, and associated expenses, of the project: \$7,300. **Itemized cost** (material, labor, other expenses): Total cost assumes associated expenses will be limited to \$51.42 in addition to the product and electrical expenses described above.

4. County local funding contribution (must be at least 25% of the project's total cost): \$1,825. (**Note: In-kind** contributions **will not** be considered for purposes of satisfying the 25% contribution requirement. Depending on the nature of the project, the Advisory Committee may require local funding in an amount greater than 25% of the project's total cost).

5. Amount of grant request: \$5,475 (est. total cost **minus** 25% county funds).

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Chairman, \_\_\_\_\_ County Board of Commissioners

## Wilson, Robert

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**From:** Gartner, Gene  
**Sent:** Wednesday, October 30, 2019 11:19 AM  
**To:** Wilson, Robert  
**Subject:** FW: Here is your quote from NetCenter Technologies  
**Attachments:** NetCenter\_001720.v1.3.pdf

Robert,

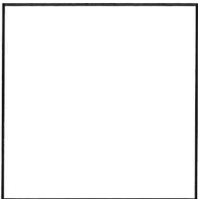
Here is the quote for the 4 doors that the courts would like us to put in for a grant for. We should add another 1,200.00 dollars for the electrical work to be done. This would bring the total to 7248.58 so I think we should ask for 7,300.00 as a total. The electrical would have to be on a time and material basis as there is no way to bid it as how to run the wire through the old part of the building will take some doing.

Let me know if this is all you need here.

Thanks  
Gene

**From:** Josh Heath <josh.heath@netcentertech.com>  
**Sent:** Wednesday, October 30, 2019 10:47 AM  
**To:** Gartner, Gene <GartnerG@casscountynynd.gov>  
**Subject:** Here is your quote from NetCenter Technologies

**CAUTION: EXTERNAL EMAIL**



Hi Gene,

Here is the proposal to add access control to the 4 doors, install additional 2 door reader board, and install 2 door enclosure as per site visit. Cable and cable installation provided by others. The attached PDF is a full version of the proposal. You can view a summarized version with the option to accept the order by visiting the link below:

[https://www.orderporter.com/OrderPorter3.2/online.order?passcode=c184f7bb58cfdc0ef34ef97f00389c09&entrykey=Network\\_Center\\_Communications\\_Branded](https://www.orderporter.com/OrderPorter3.2/online.order?passcode=c184f7bb58cfdc0ef34ef97f00389c09&entrykey=Network_Center_Communications_Branded)

Thanks,

Josh Heath  
NetCenter Technologies  
2536 West Main Ave



We have prepared a proposal for you

**Cass County Courthouse / Access Control 4 Doors**

Proposal # 001720  
Version 1

Prepared for:

**Cass County Government**

Gene Gartner  
[gartnerg@casscountynd.gov](mailto:gartnerg@casscountynd.gov)





## Access Control Hardware

Description	Price	Qty	Ext. Price
LifeSafety Four-to-Eight Door Single Voltage Integrated Power System.	\$372.64	1	\$372.64
PremiSys LP-Two-Reader Controller	\$1,398.32	1	\$1,398.32
PremiSys Two-Reader Board.	\$785.52	1	\$785.52
K-PROX3 - Keyscan 125 kHz Proximity Reader	\$139.92	4	\$559.68
HES 5200-12/24D in frame stainless electric strike w/faceplate option kit	\$139.20	4	\$556.80
Power Patrol 12V 9AH SLA1088 battery	\$41.98	1	\$41.98
1078C-N GE Security door position sensor	\$8.41	4	\$33.64

**Subtotal: \$3,748.58**

## Cass County Courthouse / Access Control 4 Doors



**Prepared by:**

**NetCenter Technologies**  
Josh Heath  
701-499-5648  
Fax (701) 499-5700  
josh.heath@netcentertech.com

**Prepared for:**

**Cass County Government**  
211 9th Ave S  
Fargo, ND 58103  
Gene Gartner  
gartnerg@casscountynd.gov  
(701) 541-0713

**Quote Information:**

**Quote #: 001720**  
Version: 1  
Delivery Date: 10/30/2019  
Expiration Date: 12/29/2019

## One-Time Expenses Summary

Description	Amount
Access Control Hardware	\$3,748.58
Labor Rates	\$2,300.00
<b>Total:</b>	<b>\$6,048.58</b>



 Acceptance

Cass County Government

NetCenter Technologies

**Signed** \_\_\_\_\_  
**Name** Gene Gartner  
**Title** \_\_\_\_\_  
**Date** October 30, 2019

**Signed** \_\_\_\_\_  
**Name** Josh Heath  
**Title** \_\_\_\_\_  
**Date** October 30, 2019

50% Down Payment required upon signing, Balance due upon completion.  
Any additional wiring or equipment that is not specified on this contract will be billed on Time and Materials basis unless otherwise specified.  
Taxes, shipping, handling and other fees may apply.