

SPECIAL MEETING
CASS COUNTY COMMISSION

OCTOBER 30, 2019

Cass County Commission Room
Cass County Courthouse
211 9th Street South, Fargo

11:00 AM

1. Call to Order
2. Opportunity to interview/hear from Commission District 3 Candidates
 - a. Ken Pawluk
 - b. Jim Kapitan
 - c. Ben Hanson
3. Discussion and appointment
4. Adjourn

cc: Local Media

Cass County Commission
Cass County Court House

RECEIVED
CASS COUNTY COMMISSION
OCT 16 2019

October 16, 2019

Mr. Robert Wilson
Cass County Administrator

Dear Mr. Wilson:

I am interested in appointment to the vacant seat for Cass County Commission District Three. However, I am unable to attend the Special Meeting set for October 30. Since I have work experience with all four Commissioners, they should be in a good position to decide if I can represent Cass County favorably.

If desired I am happy to attend the October 23 Commission meeting.

Without any orientation, I am qualified to fill any Commission portfolio. I have the understanding needed to participate in all of the Boards in the County. My County Commission attendance record shows only a few meeting absences in 12 years. Finally, with an incredibly wet fall this year, I know the process and components of Cass County's flood fighting effort.

I await the decision of the Cass County Commission. Thank you for the consideration of my application.

Sincerely,



Ken Pawluk
2808 28th Av S
Fargo ND 58103
701-238-1808

Cass County Commission

Cass County Court House

RECEIVED
CASS COUNTY COMMISSION

OCT 8 2019

October 7, 2019

Dear Commissioner:

With this letter I am seeking appointment to the vacant seat on the Cass County Commission. I will be honored to serve Cass County.

I am current on most of the issues with which the County deals. I currently serve on the Southeast Cass Water District and on the Cass County Joint Water District Board. My service on the Joint Board keeps me very involved in the FM Diversion.

I continue to live in Commission District 3 in South Fargo. I have the time to serve and look forward to once again being involved in Cass County Government.

Please feel free to contact me at 701-238-1808.

Thank you for your consideration.

Sincerely,



Ken Pawluk

2808 28th Av S

Fargo ND 58103

kpawluk@aol.com

Worden, Heather

From: Ken Pawluk <kpawluk@aol.com>
Sent: Monday, October 7, 2019 9:34 PM
To: Worden, Heather
Subject: Letter of Commission Appointment Application
Attachments: Scan.jpg

CAUTION: EXTERNAL EMAIL

Dear Miss Worden:

Please find attached my letter of application for the vacant County Commission seat in District 3. Please distribute this letter to the County Commission and any elected County Official. Thank you for your efforts. Kindly acknowledge your receipt of this message so that I know it has been received.

I plan to attend the Special Meeting called for Wednesday at 3 PM.

Thank you for assistance.

Ken Pawluk

James C. Kapitan, Col. USAFR (Ret.)
4553 44th St. So.
Fargo, ND 58104
701-261-0792

RECEIVED
CASS COUNTY COMMISSION

OCT 4 2019

October 3, 2019

Cass County Commission
211 9th St. So.
Fargo, ND 58103

Commissioners;

This is to inform you that it is my intention to run for District 3 Commissioner in the upcoming election. I ran for this position in last election unsuccessfully.

I am asking to be considered to fulfill the vacancy left by the passing of Dr. Vern Bennett. I am qualified to fulfill this position. A complete resume is available upon request.

I am being endorsed so far by:

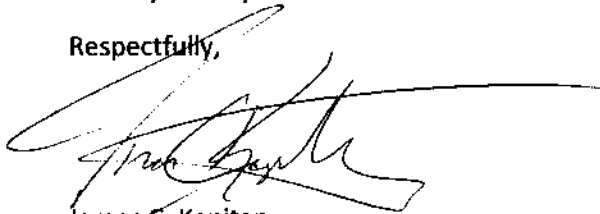
Arlen Rasmussen, Former West Fargo Police Chief, and Cass County Commissioner

Paul Laney, former Cass County Sheriff

Sandy Boehler, North Dakota's Natl Committee Woman RNC

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'James C. Kapitan', written over a horizontal line.

James C. Kapitan

Col. James C. Kapitan, USAFR (Ret.)

4553 44th Street South
Fargo, North Dakota 58104

Jim has a Trade-Technical Diploma in Drafting and Estimating 1962, an Architectural Design and Construction Technology Associate Science Degree in 1978 from NDSSS and a Bachelor Degree in University Studies from NDSU 1987.

Jim retired in 2005 after 42 years as a City of Fargo employee. He spent 23 years as the Principal Commercial and residential real estate appraiser for the City Assessors Office, one year as the Director of Human Resources and 18 years as the Airport Manager of Hector International Airport.

Jim served in the military for 38 years and is a retired Colonel in the United States Air Force Reserve and the North Dakota Air National Guard. He was assigned to the Air Force National Security Emergency Preparedness and Counter Proliferation Office in Headquarters Air Force at Fort McPherson, Georgia. He served as the Emergency Preparedness Liaison Officer to the State of North Dakota from 1996 to 2001. While serving in the North Dakota Air National Guard he was the Disaster Preparedness NCOIC from 1963 to 1970, the Commander of the Disaster Preparedness flight from 1970 to 1984. He was the Commander of the Security Police Forces from 1984 to 1994 and the Executive Staff Officer in State Headquarters from 1994 to 1996.

Jim has successfully completed over 4,500 hours of professional and military development training in emergency and security management since 1963 in areas, which include response and recovery operations, emergency planning, personnel management, weapons of mass destruction, counter terrorism, nuclear, biological and chemical materials. As an additional duty, he was also an on-scene commander for any Air Force incidents or accidents that may occur. He has served as an instructor and facilitator for Homeland Security in many states for local, state and federal government officials. Since his retirement in 2005 he is an Independent contractor for the State of North Dakota Department of Emergency Services as a Project Specialist and a State Public Assistance Coordinator during Federal declared disasters. Jim was nominated and accepted into the North Dakota Hockey Hall of Fame in 2009. He was appointed to and serves on the NDSCS Alumni Foundation Board. He also ran for Cass County Commission in 2016.

Col. James C. Kapitan, USAFR (Ret.)

4553 44th Street South
Fargo, North Dakota 58104

Education

Academic:

- NDSSS – Trade Technical Diploma, Drafting and Estimating Diploma (1962)
- NDSSS – Associate Science Degree, Architectural Design and Construction Technology (1978)
- NDSU – Bachelor of Science Degree, University Studies (1987)
- ICAF – Industrial College of the Armed Forces 1975
- Air War College 1995

Military:

- Officer Candidate School – Distinguished Graduate, 1971
- Disaster Preparedness Specialist Course (9 weeks) - Lowry AFB, Colo.
- NETOPS – Nuclear Training Operations Course - Kirtland AFB, New Mexico
- Senior Staff Officer Disaster Preparedness Indoctrination Course - Lowry AFB, Colo.
- BRATT training “Base Recovery after Attack” - Elgin AFB, Florida
- On Scene Commander School - Lowry AFB, Colo.
- Air Force Staff Officer School – one year correspondence
- Flight Commanders Orientation Course - McGhee Tyson AFB, Knoxville TN
- Security Police Officer Course – Lackland AFB, TX
- Dynamics of International Terrorism – Hurlburt Field, Florida
- Air Force Officer Supervisory Management School – McGhee Tyson AFB, Knoxville TN
- Headquarters Forces Command – DOD Emergency Preparedness Course – Mount Weather, VA
- National Defense University – Reserve Components National Security Course – Washington DC
- North Dakota National Guard Managerial Leadership Course – Camp Grafton, ND

Emergency Management:

- Emergency Management Institute graduate – 47 FEMA Independent study courses
- North Dakota State Integrated Emergency Management Course
- Emergency Response to Terrorism – National Fire Academy
- Professional Development – Emergency Management Institute FEMA
- Certified Emergency Management Professional – North Dakota Emergency Management Assoc.
- North Dakota Boys State – Facilitator, Disaster Exercise (10 years)
- WMD Incident Planning / Special Facilities Course.
- Homeland Security Instructor,(Incident Command System, NBC, Weapons of mass destruction)

FAA – Airports:

- FAA – Part 107 Airport Security – Denver, CO.
- Crash, Fire, Rescue Technology / Supervisory Course – University of Virginia
- Crash, Fire, Rescue Schools – Denver, CO., Minneapolis, MN

Work Experience

- City of Fargo – 1963 – 2005
 1. City Assessor- 1963 – 1970
 2. Airport Manager, Hector IAP -1970 – 1988
 - a) 1986-87 Secretary Treasurer, North Dakota Airports Association
 - b) 1987-88 Vice President, North Dakota Airports Association
 3. Human Resource Director – 1988 – 1990
 4. City Assessor – 1990 – 2005

- North Dakota Department of Emergency Services – 2005 – Present
 1. Independent Contractor – Project Specialist and State Public Assistance Coordinator during Federal disasters.

Military Experience

- Member of the North Dakota Air National Guard 1963-1996
- 1970 National Outstanding Airman of the Year Award
- Distinguished OCS Graduate Award – 1971
- Tactical Officer, NDNG OCS – 1972-1973
- Disaster Preparedness Officer – 1971-1987
- Commander 119th Security Forces - 1987-1993
- Outstanding Graduate, Security Police Officers School 1987
- Executive Staff Officer State Headquarters - 1993-1996
- Provost Marshall, Honduras deployment – 1988
- Member and Project Officer of four (4) William Tell Teams
- Life member and President of the Air Force Association, Hooligan Chapter
- Life member and State President of the North Dakota National Guard Officers Association
- Life member of the National Guard Association of the United States
- Life member of the Reserve Officers Association of the United States
- Chairman of three (3) State Conventions of the North Dakota National Guard Officers Association
- National Outstanding Security Police Officer of the Year, 1988
- Commander of the National Outstanding ANG Security Police Force, 1989
- Chairman of the ANG National Security Police Conference, 1992
- Promoted to Colonel, 1995
- Transferred to the USAFR, AFNSEP as the Emergency Preparedness Liaison Officer (EPLO) to North Dakota
- Called to active duty for North Dakota Winter Storm and Spring Flood 1997, Hurricane George, Biloxi, Mississippi 1998 and Hurricane Floyd in New Jersey and North Carolina, 1999
- Met the O7 Generals promotion board in 2000
- Retired MRD in September 2001
- Awarded MSM Medal with oak leaf cluster (2nd award)
- Awarded Legion of Merit Medal

Community Service

- Jaycees – Past President Fargo Jaycees, Past North Dakota Jaycees Vice President
- Past National President US Jaycees Hub Club
- Diabetes Association - Past President FM Diabetes Association, Past State Vice President ADA
- Coach Fargo Elks Hockey – 1963 to 1971
- American Legion – Past Commander 1983-1984, Legion Baseball Committee 1970-2005 (35 yrs.)
- Speaker at Memorial Day, Veterans Day occasions at many cities in Tri State area.
- VFW – Life Member
- Amvets – Life Member
- Fargo Chamber of Commerce, Past Chairman of the Aviation Committee 1973-1977
- Member of the Masonic Lodge, El Zagal Shrine and Provost Guard
- Edgewood Lions Club – Past President
- 1990 – Chairman of Transportation and Security for the Western Governors Association
- Elected to the Fargo Park Commission 1994-1997, 2000-2004
- NDSU Hockey – Charter President 1983
- Member NDSU Team Makers 1963 – Present
- Official Scorer and Voice of Fargo North High School Hockey for 40 years.
- NDSU Hockey – 12 years, FM Ice Sharks, FM Bears, FM Jets and the Fargo Force
- NDSCS – Appointed to the College Alumni Foundation Board, August 2015

Recognition and Awards for Community Service

- Local, State and National Outstanding Jaycee of the Year
- Local, State and National Outstanding Jaycee President of the Year
- Local, State and National Distinguished Service Award
- JCI Senatorship Award
- US Jaycees Ambassador Award
- Life Member Fargo Jaycees
- Life Member US Jaycees
- North Dakota Jaycees Roughrider Award
- Designed the US Jaycee Flag 1969
- Selected as one of the "Outstanding Young Men of America" 1970
- Recipient of the James Black Award for Community Service – 1999
- North Dakota Distinguished Service Award, American Diabetes Association
- North Dakota Nominee for the National Distinguished Service Award, American Diabetes Association
- Listed in "Who's Who in the World of Aviation"
- 1984 Military Person of the Year by the Fargo Chamber of Commerce
- 1988 Outstanding Security Police Commander in the USAF and ANG
- Commander of Outstanding Security Police Force in the US Air National Guard 1989
- Inducted into the North Dakota Hockey Hall of Fame 2009 for over 50 years of volunteering to the youth in Fargo

Ben Hanson

2033 33rd Ave S. Fargo, ND 58104 | 701.446.8634 | Hanson.Ben@gmail.com

Employment:

- 2019 - Present: Microsoft Fargo, ND Inside Sales Representative – Azure Cloud Computing, Dynamics and Modern Workplace software sales.
- 2015 – 2019: Archer Real Estate Services Fargo, ND. Commercial Real Estate Broker and Marketing Director.
- 2012 – 2016: North Dakota House of Representatives Bismarck, ND. State Representative - District 16.
- 2011 – 2015: Keller Williams Roers Realty Fargo, ND. Commercial Realtor.

Education:

- Present: North Dakota State University. Master of Business Administration.
- 2005 -2009: Minnesota State University Moorhead Moorhead. Bachelor of Arts in Political Science.

Other Experience and Information:

- Licensed Real Estate Broker, state of North Dakota since 2015.
- Licensed Real Estate Agent, states of North Dakota and Minnesota since 2011.
- Former chair: Government Relations, International Council of Shopping Centers, North Dakota & South Dakota chapters.
- Former Chair: Fargo-Moorhead Area Association of Realtors Government Affairs Committee.
- Former President: Fargo COMEX-Commercial Realtor Association.
- Former Board Member: Cass County Historical Society, FM HBA Public Affairs

Worden, Heather

From: Wilson, Robert
Sent: Tuesday, October 22, 2019 5:04 AM
To: Worden, Heather
Subject: Fwd: Interest in District 3 appointment
Attachments: Ben Hanson resume.pdf

[Get Outlook for iOS](#)

From: Ben Hanson <hanson.ben@gmail.com>

Sent: Monday, October 21, 2019 11:57:49 PM

To: Wilson, Robert <WilsonRo@casscountynd.gov>; Montplaisir, Michael <MontplaisirM@casscountynd.gov>; Jahner, Jesse <JahnerJ@casscountynd.gov>; Burdick, Birch <BurdickB@casscountynd.gov>; {Cass}-Commissioners <Cass-ADM-Com@casscountynd.gov>

Subject: Interest in District 3 appointment

CAUTION: EXTERNAL EMAIL

Commissioners Scherling, Peterson, Steen, Breitling and others it may concern,

I am writing to you today to express my interest in being considered for the vacancy in District 3. I am a resident of the district, have lived in Cass County my whole life and have been an active community member throughout my professional career. My time in real estate and development in the county and around the state informs my knowledge of where Cass County needs to grow for the future. Additionally, my experience in the state legislature and on local industry boards gives me the perspective and proves my ability to both play well with others in such capacities and get the work done.

Commissioner Bennett left big shoes to fill on the Commission. If selected, I would work diligently to ensure Cass County's continued economic growth, support and secure the Diversion project and approach each new challenge with the kind of curiosity and tenacity that Cass County residents deserve in their Commissioners.

I am happy to field any questions via email or phone at 701.446.8634 and have attached a summary with an overview of my professional and volunteer experience as well.

I appreciate your consideration,

Ben