

Cass County Weed Control Board  
Cass County Weed Control Office  
1201 Main Ave W, West Fargo  
March 12, 2018

10:00 AM Meeting called to order  
Roll call of the members  
Approve minutes of previous meeting  
Approve order of agenda

Agenda

1. Budget Report
  - a. Monthly Financial Statements Information/action
  - b. Approval of bills Information/action
  
2. New Business
  - a. 2018-19 Spray Contracts Information/action
  - b. Weed/Vector vehicle Storage Building Information/action
  - c. Drone Information/action
  - d. Other
  
3. Monthly Progress Report Information
  
4. Upcoming events Information

For information on any of the agenda items or the need for special accommodations contact: Stan Wolf, 701-298-2388, [wolfs@casscountynd.gov](mailto:wolfs@casscountynd.gov)

## Weed Control Progress Report

March 6, 2018

Period from Feb 12 to March 6, 2018

submitted by Stan Wolf

---

### New Business:

**Roads Rights-of-Way bid opening:** Due to the storm on Monday March 5, the bid opening was postponed to Thursday, March 8 at 9 am. At present four contractors have expressed interest. The selection committee will review the bids and provide to the board their recommendations for awarding noxious weed spray contracts.

*Action required: Award spray contracts*

**Weed/Vector vehicle Storage Building:** The proposed extension of the Weed/Vector vehicle building has been put off for this year. Commissioner Pederson has given the go ahead if we wish to install the proposed second overhead door on the south end of the building. This additional door will allow for direct access of both vehicles to exit and enter the building. Gene Gartner, County Maintenance, will be soliciting bids for the work. Budgeted amount \$8000.00.

*Proposed motion: Approve the installation of an overhead door on Weed/Vector vehicle building.*

**Drone update:** At the last board meeting the question was asked if the office Surface computer could be used as the display for the drone controller. The office Surface computer is not compatible with the drone software. IT prefers to utilize an iPad. The expected costs of the drone and accompanying equipment are as follows:

|                        |        |
|------------------------|--------|
| Phantom 4 Plus drone   | \$2000 |
| iPad                   | \$ 500 |
| 3 Battery charging hub | \$ 40  |
| Car charger            | \$ 60  |
| Sunshade               | \$ 20  |
| Propellers             | \$ 20  |
| Total                  | \$2640 |

*Proposed motion: Move to approve purchase of drone and assorted equipment*

## **Monthly Report**

**Township Officers mailing:** A letter and accompanying township spray map was sent out to all Cass County township officers and clerks. The letter summarized the 2017 spray program and stated that we will not be applying dicamba products during the crop growing season. Also it was asked that the townships include the Cass County Commission Weed Management Plan in their building and development permitting paperwork. The Weed Management Plan is to be completed and a copy sent in to the Weed Control Office. This will notify the Weed Control office where new developments are being constructed and those areas can be monitored for weed issues. A reminder was included to purchase road gravel from gravel pit operations that control noxious weeds.

**One-ton truck purchase:** The 400 gal. water tank has been ordered, expected delivery first of April. Highway Dept personnel will sandblast and repaint water tank frame. Truck bed bids are being reevaluated to ensure bidders are providing equivalent equipment. Truck delivery will be delayed as assembly plant is shutting down for a period, delivery expected in May.

**Pesticide Training:** Have assisted in two training sessions. Several producers asked questions regarding what is to be sprayed in the road ditches and inquired on the landowner assistance program. Remaining training sessions are:

|          |            |
|----------|------------|
| March 15 | Buffalo    |
| March 20 | West Fargo |
| March 27 | Casselton  |

**2019 Proposed Budget Timeline:** The Auditor's office has proposed that the 2019 proposed budgets are due in the Auditor's office by July 16, which is a month earlier that has been done in the past. The weed board will need to review the proposed budget in May and will have to approve and recommend the budget at the regular July 9 meeting.

## **Upcoming Events:**

North Dakota Winter Show  
Pesticide Training

March, 3 & 7, Valley City  
March 12, 15, 20, 26