

**SPECIAL MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JANUARY 30, 2017**

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called a special meeting to order at 1:04 PM to review written exams for the Cass County Administrator candidates. All members were present as follows: Vern Bennett, Rick Steen, Arland H. Rasmussen, Mary Scherling, and Chad M. Peterson. Also present were Interim County Administrator Darrell Vanyo via conference call and Human Resources (HR) Director Cindy Stoick.

2. COUNTY ADMINISTRATOR POSITION, Written exam scores reviewed; four candidates chosen to interview

At the meeting held January 23rd, the board chose seven candidates to complete a written exam. Since that time, Casey Bradley withdrew his name for consideration. Commissioners provided their scores for the written behavioral-based exams provided by six candidates.

Mrs. Stoick discussed the process and said the next step would be to schedule oral interviews with candidates. The consensus of the board is to narrow down the field for interviews.

MOTION, passed

Mr. Bennett moved and Mrs. Scherling seconded to interview Jason Benson and Robert Wilson. Motion carried.

MOTION, passed

Mrs. Scherling moved and Mr. Steen seconded to interview Curtis Cannon. Motion carried with four members voting “Yes” and Mr. Bennett voting “No”.

MOTION, passed

Mr. Steen moved and Mr. Rasmussen seconded to interview Scott Wagner. Motion carried with three members voting “Yes”; Mr. Bennett and Mrs. Scherling voting “No”.

MOTION, failed due to lack of second

Mrs. Scherling moved to interview Christopher McDonell. Motion failed due to lack of a second.

The four candidates to be interviewed are Jason Benson, Robert Wilson, Curtis Cannon and Scott Wagner.

3. INTERVIEW SCHEDULE

Interviews will be held on Tuesday, February 7th and Wednesday, February 15th with an hour allotted for each interview. Mrs. Stoick will send the interview questions to commissioners for their review.

4. ADJOURNMENT

MOTION, passed

On motion by Mr. Rasmussen, seconded by Mr. Steen and all in favor, the meeting was adjourned at 1:49 PM.

ATTEST:

APPROVED:

Michael Montplaisir – Auditor
Cass County, North Dakota

Chad M. Peterson, Chairman
Cass County Board of Commissioners