



RECEIVED  
CASS COUNTY COMMISSION

APR - 1 2016

April 1, 2016

Board of County Commissioners  
Cass County Government  
211 9<sup>th</sup> Street South  
Fargo ND 58103

## Auditor

Michael Montplaisir, CPA  
701-241-5601

## Treasurer

Charlotte Sandvik  
701-241-5611

## Director of Equalization

Frank Klein  
701-241-5616

Re: 2016 Budget

Dear Commissioners:

At the last Commission meeting you asked for department heads to meet and discuss 2016 revenue shortfalls for the General Fund and come up with suggestions on how to narrow the funding gap. Department heads did meet and discuss the issue, and then independently came up with expenditure budget savings for 2016. The total savings proposed are \$1,171,707 or 3.47% of the General Fund budget. Department heads understood the funding problem and were very diligent in reviewing their budgets for possible savings or items that could be deferred for a year, and did it all without complaint; indeed it was done with in a very cooperative, collaborative manner.

This proposed cuts are significant and brings our projected ending balance to \$3.9 million, or about 12% of expenditures, which is within the Commission policy on fund balance reserves. Finding the dollars was not always easy; some are big ticket items, like \$110,000 from the Commission budget for remodeling and space studies, and \$270,000 in furniture replacements. As you will see in the attached summary and detail pages, almost every department is affected—some with big changes, and some with small changes.

In addition to the General Fund, which is the fund affected the most, we also looked at the County Road and Bridge Fund, Social Service Fund, and Weed Control. All of them had adjustments due to revenue shortfalls. Due to lower projected bids and other administrative savings in the County Road and Bridge Fund, the budget can be significantly reduced and their projected fund balance at the end of 2016 increased despite reduced state revenues. Some reductions were suggested in the Social Service Fund to reduce the impact from the funding cuts for the Adult Protective Services Unit and other reimbursements from the State Department of Human Services.

Sincerely,

Michael Montplaisir, CPA  
Cass County Auditor

### SUGGESTED MOTION:

Move to accept the proposed budget adjustments for the 2016 budget and amend the 2016 budget for the General, County Road and Bridge, Social Service, and Weed Control Funds.

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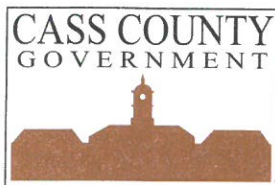
[www.casscountynd.gov](http://www.casscountynd.gov)

**Cass County Government  
General Fund - Proposed Budget Changes  
For the Year Ended December 31, 2016**

	Approved Budget	Changes After Approval	Budget After Changes	Proposed Savings	Revised Budget	Savings Percent of Budget	Salaries & Benefits Percent of Total Budget
<b>General Fund Revenues</b>	\$ 31,569,588	\$ (1,800,000)	\$ 29,769,588		\$ 29,769,588	-5.70%	
<b>Budgets by Department</b>							
Commission Operations	\$ 345,382		\$ 345,382	\$ -	\$ 345,382	0.00%	69.90%
Commission Projects	662,633		662,633	110,000	552,633	16.60%	0.00%
Commission Public Agencies	1,785,983		1,785,983	-	1,785,983	0.00%	0.00%
<b>Total Commission Budget</b>	<b>\$ 2,793,998</b>		<b>\$ 2,793,998</b>	<b>\$ 110,000</b>	<b>\$ 2,683,998</b>	<b>3.94%</b>	<b>8.64%</b>
Administrator Operations	\$ 338,668		\$ 338,668	\$ -	\$ 338,668	0.00%	86.66%
Building & Grounds General Operation	295,863		295,863	12,000	283,863	4.06%	74.43%
Building & Grounds - Courthouse	1,014,200		1,014,200	300,000	714,200	29.58%	0.00%
Building & Grounds - Jail	856,438		856,438	-	856,438	0.00%	13.12%
Building & Grounds - Annex	498,600		498,600	20,000	478,600	4.01%	0.00%
Buildings & Grounds - LEC	-	1,000,000	1,000,000		1,000,000	0.00%	
Risk Management	43,590		43,590	-	43,590	0.00%	100.00%
<b>Total Administrator</b>	<b>\$ 3,047,359</b>	<b>\$ 1,000,000</b>	<b>\$ 4,047,359</b>	<b>\$ 332,000</b>	<b>\$ 3,715,359</b>	<b>10.89%</b>	<b>21.97%</b>
Information Technology Operations	\$ 858,647		\$ 858,647	\$ 4,735	\$ 853,912	0.55%	55.66%
Information Technology - GIS	362,951		362,951	59,152	303,799	16.30%	47.34%
Information Technology - AS400	379,188		379,188	89,007	290,181	23.47%	40.76%
<b>Total Information Technology</b>	<b>\$ 1,600,786</b>		<b>\$ 1,600,786</b>	<b>\$ 152,893</b>	<b>\$ 1,447,893</b>	<b>9.55%</b>	<b>50.24%</b>
Auditor Operations	\$ 798,492		\$ 798,492	\$ 24,100	\$ 774,392	3.02%	88.15%
Cemetery	13,446		13,446	-	13,446	0.00%	14.47%
Elections	551,707		551,707	-	551,707	0.00%	10.38%
<b>Total Auditor</b>	<b>\$ 1,363,645</b>		<b>\$ 1,363,645</b>	<b>\$ 24,100</b>	<b>\$ 1,339,545</b>	<b>1.77%</b>	<b>55.96%</b>
Treasurer	\$ 393,424		\$ 393,424	\$ 1,700	\$ 391,724	0.43%	80.04%
Recorder	\$ 638,761		\$ 638,761	\$ 1,400	\$ 637,361	0.22%	97.93%
Director of Equalization	\$ 510,901		\$ 510,901	\$ -	\$ 510,901	0.00%	53.40%

**Cass County Government**  
**General Fund - Proposed Budget Changes**  
**For the Year Ended December 31, 2016**

	Approved Budget	Changes After Approval	Budget After Changes	Proposed Savings	Revised Budget	Savings Percent of Budget	Salaries & Benefits Percent of Total Budget
State's Attorney Operations	\$ 2,970,496		\$ 2,970,496	\$ 37,484	\$ 2,933,012	1.26%	93.72%
Victim-Witness	220,768		220,768	4,100	216,668	1.86%	95.28%
Total State's Attorney	\$ 3,191,264		\$ 3,191,264	\$ 41,584	\$ 3,149,680	1.30%	93.83%
Coroner	\$ 307,550		\$ 307,550	\$ 12,365	\$ 295,185	4.02%	51.01%
Sheriff Operations	\$ 6,830,640		\$ 6,830,640	\$ 248,588	\$ 6,582,052	3.64%	76.10%
Emergency Service Unit	56,048		56,048	12,527	43,522	22.35%	0.00%
Jail	9,962,790		9,962,790	195,955	9,766,835	1.97%	77.46%
Detention Center	864,850		864,850	-	864,850	0.00%	10.33%
Total Sheriff	\$ 17,714,328		\$ 17,714,328	\$ 457,070	\$ 17,257,258	2.58%	73.41%
Emergency Management	\$ 238,020		\$ 238,020	\$ 22,748	\$ 215,272	9.56%	89.69%
Planning	\$ 93,803		\$ 93,803	\$ -	\$ 93,803	0.00%	87.18%
Extension Service Operations	\$ 476,778		\$ 476,778	\$ 15,000	\$ 461,778	3.15%	80.12%
Parenting Resource Center	54,818		54,818	-	54,818	0.00%	37.05%
Total Extension Service	\$ 531,596		\$ 531,596	\$ 15,000	\$ 516,596	2.82%	75.68%
Veterans Service	\$ 299,559		\$ 299,559	\$ 847	\$ 298,712	0.28%	92.93%
Total General Fund	\$ 32,724,994	\$ 1,000,000	\$ 33,724,994	\$ 1,171,707	\$ 32,553,287	3.47%	63.63%
Revenues over (Under) Expenditures	\$ (1,155,406)		\$ (3,955,406)		\$ (2,783,699)		
Beginning FB at Budget Time	\$ 8,275,405						
Purchase of LEC	(1,561,860)						
Beginning FB Actual	\$ 6,713,545		\$ 6,713,545		\$ 6,713,545		
Projected Ending Fund Balance	\$ 5,558,139	\$ (2,800,000)	\$ 2,758,139		\$ 3,929,846		



**MEMORANDUM**

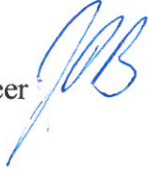
**Highway  
Department**

Jason Benson, P.E.  
County Engineer

Richard S. Sieg  
Superintendent

Thomas B. Soucy, P.E.  
Assistant County Engineer

TO: Cass County Commission

FROM: Jason Benson, County Engineer 

DATE: April 1, 2016

SUBJECT: Agenda topic for April 4, 2016 Commission Meeting: 2016 Highway Department Budget.

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At the Cass Highway Department we have strived to maintain a consistent budget philosophy to: minimize increases to day to day operating costs, use additional revenue for Highway and Bridge projects, and maintain yearly improvements in remodeling and equipment to prevent costly unscheduled repairs and replacement.

We have recently seen reductions in funding and in construction costs. This has brought about an interesting dynamic for our highway department funding. Reduction in our one time funding and the Highway Distribution Fund has lowered our revenue estimate by \$1.9 million. At the same time we were able to utilize \$1.8 million in federal funding and saw an additional \$493k in funding from our 2015 ending balance. In addition, our recent construction bid openings have been significantly lower with a current savings of \$4.1 million. The total impact of these budgetary changes results in revised ending balance to be \$4.1 million at the end of 2016. This ending balance includes funding for the additional gravel option for the project on Cass Highway 3 and for anticipated higher construction costs on our Cass Highway 28 project.

We have also looked at operational costs and identified numerous reductions for fuel and travel.

Based on our current budget assessment, I feel we have made sufficient adjustments to our budget to offset the reductions in revenues. I also feel that based on the anticipated \$4.1 million remaining at the end of the year, we should move ahead as originally budgeted with our new equipment purchases and remodeling projects to prevent paying more for these items in 2017.

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Fax: 701-298-2395

**Cass County Government  
Highway Fund- Proposed Budget Changes  
For the Year Ended December 31, 2016**

	Approved Budget	Changes After Approval	Budget After Changes	Proposed Savings	Revised Budget	Savings Percent of Budget	Salaries & Benefits Percent of Total Budget
<b>Highway Fund Revenues</b>	\$ 22,879,336	\$ (1,920,029)	\$ 20,959,307		\$ 20,959,307	-8.39%	
<b>Highway Fund Expenditures</b>							
Highway General Operations	\$ 6,003,569		\$ 6,003,569	\$ 167,188	\$ 5,836,381	2.78%	43.93%
Road & Bridge Construction	19,026,500		19,026,500	4,300,815	14,725,685	22.60%	0.00%
Total Highway fund	\$ 25,030,069		\$ 25,030,069	\$ 4,468,003	\$ 20,562,066	17.85%	10.54%
Revenues over (Under) Expenditures	\$ (2,150,733)		\$ (4,070,762)		\$ 397,241		
Beginning Fund Balance	\$ 3,673,357		\$ 3,673,357		\$ 3,673,357		
Projected Ending Fund Balance	\$ 1,522,624		\$ (397,405)		\$ 4,070,598		

**Savings Breakdown**

211-4001-431.10-20	Hourly Salaries	4,588
211-4001-431.10-35	Overtime Salaries	5,000
211-4001-431.45-02	Chip Sealing	111,627
211-4001-431.45-03	Crack Sealing	4,827
211-4001-431.45-06	Traffic Services (Striping)	63,070
211-4001-431.45-50	Bridge Construction	350,455
211-4001-431.45-75	Road Construction	3,770,836
211-4001-431.54-01	Publishing (Legal Notices, Employment Ads)	700
211-4001-431.57-01	Travel and Per Diem	5,000
211-4001-431.57-02	Seminar Registration	500
211-4001-431.58-01	Travel Costs and Per Diem	1,000
211-4001-431.63-01	Gas, Fuel and Fluids	150,000
211-4001-431.64-01	Reference Books	400
211-4001-431.72-01	Remodeling	
211-4001-431.74-15	Heavy Equipment	
		<hr/>
		4,468,003

**Cass County Government**  
**Social Service Fund- Proposed Budget Changes**  
**For the Year Ended December 31, 2016**

Social Service Fund Summary

	Approved Budget	Changes After Approval	Budget After Changes	Proposed Savings	Revised Budget	Savings Percent of Budget	Salaries & Benefits Percent of Total Budget
<b>Social Service Fund Revenues</b>	\$ 12,519,304		\$ 12,519,304	\$ (193,261)	\$ 12,326,043	-1.54%	
<b>Budgets by Division</b>							
Human Service Board Administration	\$ 517		\$ 517	\$ -	\$ 517	0.00%	100.00%
Daycare License & Special Needs	1,349,066		1,349,066	18,640	1,330,426	1.38%	55.00%
Family Serv/Special Needs	326,489		326,489	-	326,489	0.00%	97.46%
MFP/ADRC	15,000		15,000	-	15,000	0.00%	0.00%
Adult Protective Service	-		-	-	-	0.00%	0.00%
Home & Comm Based Services	305,040		305,040	-	305,040	0.00%	97.61%
Family Service Program	1,024,408		1,024,408	-	1,024,408	0.00%	98.61%
Children Sdpecial Health	1,170,019		1,170,019	2,990	1,167,029	0.26%	93.65%
Economic Assistance	61,559		61,559	-	61,559	0.00%	99.43%
Food Stamp Program	4,420,761		4,420,761	-	4,420,761	0.00%	97.36%
Family Service Assessment	-		-	-	-	0.00%	0.00%
Family Based Services	1,314,878		1,314,878	-	1,314,878	0.00%	98.56%
Family Focused Project	1,404,948		1,404,948	-	1,404,948	0.00%	98.17%
Parent Aide Project	749,329		749,329	-	749,329	0.00%	98.41%
Adult Service Homemakers	204,291		204,291	-	204,291	0.00%	97.01%
Faster Care Travel	110,000		110,000	-	110,000	0.00%	0.00%
Foster Care Recruit-CSCC	20,000		20,000	-	20,000	0.00%	0.00%
State Programs	25,650		25,650	-	25,650	0.00%	0.00%
	-		-	-	-	0.00%	0.00%
<b>Total Social Service fund</b>	<b>\$ 12,501,955</b>		<b>\$ 12,501,955</b>	<b>\$ 21,630</b>	<b>\$ 12,480,325</b>	<b>0.17%</b>	<b>91.51%</b>
Revenues over (Under) Expenditures	<u>\$ 17,349</u>		<u>\$ 17,349</u>		<u>\$ (154,282)</u>		
Beginning Fund Balance	<u>\$ 2,190,067</u>		<u>\$ 2,190,067</u>		<u>\$ 2,190,067</u>		
Projected Ending Fund Balance	<u><u>\$ 2,207,416</u></u>		<u><u>\$ 2,207,416</u></u>		<u><u>\$ 2,035,785</u></u>		

**Cass County Government**  
**Weed Control Fund- Proposed Budget Changes**  
**For the Year Ended December 31, 2016**

	Approved Budget	Changes After Approval	Budget After Changes	Proposed Savings	Revised Budget	Savings Percent of Budget	Salaries & Benefits Percent of Total Budget
<b>Weed Control Fund Revenues</b>	\$ 475,937	\$ (3,393)	\$ 472,544		\$ 472,544	-0.71%	
<b>Weed Control Fund Expenditures</b>							
Weed Control General Operations	\$ 518,693		\$ 518,693	\$ 3,500	\$ 515,193	0.67%	19.88%
Total Highway fund	\$ 518,693		\$ 518,693	\$ 3,500	\$ 515,193	0.67%	
Revenues over (Under) Expenditures	\$ (42,756)		\$ (46,149)		\$ (42,649)		
Beginning Fund Balance	\$ 264,067		\$ 264,067		\$ 264,067		
Projected Ending Fund Balance	\$ 221,311		\$ 217,918		\$ 221,418		



		Approved Budget	Proposed Savings	
<b>County Commission Projects</b>				
101-1002-411.72-01	Remodeling	125,000	110,000	Defer work on space studies and remodeling
<b>County Administrator</b>				
101-1502-411.74-06	Vehicles	40,000	12,000	Maintenance pickup was less than budgeted
101-1503-411.47-01	General Maintenance	130,000	30,000	Defer bathroom remodeling
101-1503-411.74-02	Office Equipment	290,000	270,000	Defer States Attorney and Veterans Service Furniture replacement
101-1505-411.74-15	Heavy Equipment	120,000	20,000	Chiller replacement was less expensive than budgeted
			332,000	
<b>Information Technology</b>				
101-1801-412.57-01	Education Travel & Per Diem	6,000	2,915	Reduce local training and remove NACO convention
101-1801-412.57-02	Seminar Registration	3,550	1,820	
			4,735	
<b>GIS System</b>				
101-1803-412.33-13	Contracted Services	150,000	56,252	Contract for aerial photos less than budgeted
101-1803-412.74-01	Computer Equipment	2,900	2,900	Defer replacing computers
			59,152	
<b>AS400 System</b>				
101-1804-412.33-09	Consulting	31,640	20,600	Remove Sungard HR Module purchase and training
101-1804-412.43-11	AS/400 Software & Equipment	118,680	8,900	
101-1804-412.57-01	Education Travel & Per Diem	2,500	1,097	Defer education travel
101-1804-412.57-02	Seminar Registration	600	600	
101-1804-412.65-02	AS400 Software	50,500	40,500	Remove Sungard HR Module purchase and training
101-1804-412.74-01	Computer Equipment	17,310	17,310	Possibly will return Executime timeclocks
			89,007	
<b>County Auditor's Office</b>				
101-2101-413.57-01	Education Travel & Per Diem	7,000	4,400	removal of GFOA/CPA/and Misc training items
101-2101-413.57-02	Seminar Registration	4,550	2,500	removal of GFOA/CPA/and Misc training items
101-2101-413.74-01	Computer Equipment	6,450	4,700	computers/scanner came in under budget
101-2101-413.74-02	Office Equipment	12,500	12,500	copier and other equipment
			24,100	

**County Treasurer**

101-2201-414.74-01	Computer Equipment	1,700	1,700	Two Desktop computers, Charlotte & Carrie

**County Recorder**

101-2301-415.10-35	Overtime Salaries	500	400	
101-2301-415.43-01	Copier	580	400	
101-2301-415.51-04	Ballot Storage	900	200	
101-2301-415.57-02	Seminar Registration	400	400	
			1,400	

**State's Attorney**

101-3101-419.10-05	Full Time Salaries	1,890,242	19,470	Delay hire New Attorney. Approved for July 1st now projected as of Oct. 1st
101-3101-419.20-01	Social Security	117,212	1,207	
101-3101-419.20-05	Medicare	27,782	282	
101-3101-419.20-10	Retirement	245,966	2,387	
101-3101-419.20-25	Health Insurance	308,808	3,573	
101-3101-419.20-35	Dental Insurance	12,480	120	
101-3101-419.57-01	Education Travel & Per Diem	8,000	1,000	
101-3101-419.57-02	Seminar Registration	3,500	1,500	
101-3101-419.58-01	Travel Costs & Per Diem	12,000	2,000	
101-3101-419.61-05	Printing & Forms	1,000	1,000	
101-3101-419.61-06	Coffee Fund	50	50	
101-3101-419.74-01	Computer Equipment	18,680	4,895	
			37,484	

**Victim-Witness Program**

101-3104-419.57-01	Education Travel & Per Diem	3,500	2,000	
101-3104-419.57-02	Seminar Registration	1,200	600	
101-3104-419.58-01	Travel Costs & Per Diem	2,500	1,500	
			4,100	

**Coroner**

101-3201-418.33-09	Contracted Services	40,270	7,590	Full Time Deputies to cover 1 extra weekend per month
101-3201-418.57-01	Education Travel & Per Diem	3,500	750	Reduce 1 person to attend death investigation course
101-3201-418.57-02	Seminar Registration	2,150	825	
101-3201-418.61-13	Investigations	52,000	2,700	Reduce morgue equipment purchases
101-3201-418.64-01	Reference Books	500	500	Delay purchasing books
			12,365	

**Sheriff - Operations**

101-3502-421.35-02	Wellness Testing	2,500	500
101-3502-421.44-05	Office Space	52,500	29,948
101-3502-421.46-01	Repairs - Radios	12,000	6,000
101-3502-421.46-02	Mobile Data Terminals	74,160	15,723
101-3502-421.57-01	Education Travel & Per Diem	92,625	40,230
101-3502-421.57-02	Seminar Registration	40,725	11,041
101-3502-421.58-01	Travel Cost & Per Diem	15,500	3,500
101-3502-421.61-08	Uniforms	68,675	2,950
101-3502-421.61-11	Weapons/Ammunition	105,590	50,000
101-3502-421.61-12	Drug Unit	5,000	2,500
101-3502-421.61-13	Investigations	6,000	3,000
101-3502-421.61-16	Crime Prevention	47,000	2,500
101-3502-421.63-01	Gas	165,000	39,000
101-3502-421.63-03	Major Repairs	40,000	10,000
101-3502-421.64-02	ND Century Code	2,928	1,728
101-3502-421.65-01	PC Software	47,684	7,768
101-3502-421.74-01	Computer Equipment	20,900	9,980
101-3502-421.74-02	Office Equipment	15,500	12,220
			<u>248,588</u>

**Emergency Services Unit**

101-3504-421.57-01	Education Travel & Per Diem	3,000	3,000
101-3504-421.57-02	Seminar Registration	1,340	1,045
101-3504-421.61-11	Weapons/Ammunition	13,425	8,494
101-3504-421.65-01	PC Software	750	(13)
			<u>12,527</u>

**County Jail**

101-3510-422.33-01	Consulting	24,000	8,000
101-3510-422.33-06	Wellness/Testing	10,600	4,000
101-3510-422.37-62	On-Site Monitoring	58,400	29,200
101-3510-422.57-01	Education Travel & Per Diem	19,500	14,500
101-3510-422.57-02	Seminar Registration	29,650	12,150
101-3510-422.59-06	Sheriff's Assoc.	3,970	500
101-3510-422.61-05	Printing & Forms	20,000	2,500
101-3510-422.61-08	Uniforms	52,528	21,873
101-3510-422.61-11	Weapons/Ammo	45,594	38,002
101-3510-422.64-01	Reference Books	13,336	6,980
101-3510-422.65-01	PC Software	42,504	10,963
101-3510-422.74-01	Computer Equipment	49,520	32,008
101-3510-422.74-02	Office Equipment	7,200	5,200
101-3510-422.74-07	Furniture & Fixtures	21,480	10,080
			<u>195,955</u>

**Emergency Management**

101-3701-427-10-05	Full Time Salaries	112,195	21,523	Projected savings Original budget was prepared with Dave & Brittany
101-3701-427.20-01	Social Security	6,615	994	
101-3701-427.20-05	Medicare	1,547	232	
101-3701-427.20-10	Retirement	13,755	2,639	
101-3701-427.20-25	Health Insurance	21,888	(5,700)	
101-3701-427.20-35	Dental Insurance	960	560	
101-3701-427.57-01	Education Travel & Per Diem	2,500	2,500	
			<u>22,748</u>	

**Extension Service Operations**

101-4501-464.10-25	Temp/Employment Agency	8,000	3,000	Expect to reduce time used for temp employment
101-4501-464.54-03	Office Marketing	4,050	1,000	
101-4501-464.57-02	Seminar Registration	6,100	1,000	Reduce training
101-4501-464.57-04	Workshop Expense	21,300	3,000	
101-4501-464.58-01	Education Travel & Per Diem	17,000	3,000	
101-4501-464.61-01	General Office Supplies	7,200	325	
101-4501-464.61-02	Postage	8,000	500	
101-4501-464.64-01	Reference Books	500	500	
101-4501-464.74-01	Computer Equipment	3,675	675	
101-4501-464.74-02	Office Equipment	2,000	2,000	
			<u>15,000</u>	

**Veterans Service Office**

101-5070-444.58-01	Travel Costs & Per Diem	7,775	546
101-5070-444.61-01	General Office Supplies	2,500	300
			<hr/>
			847

**Total Proposed Savings**

1,171,707

**Savings Breakdown**

211-4001-431.10-20	Hourly Salaries	4,588
211-4001-431.10-35	Overtime Salaries	5,000
211-4001-431.45-02	Chip Sealing	111,627
211-4001-431.45-03	Crack Sealing	4,827
211-4001-431.45-06	Traffic Services (Striping)	63,070
211-4001-431.45-50	Bridge Construction	350,455
211-4001-431.45-75	Road Construction	3,770,836
211-4001-431.54-01	Publishing (Legal Notices, Employment Ads)	700
211-4001-431.57-01	Travel and Per Diem	5,000
211-4001-431.57-02	Seminar Registration	500
211-4001-431.58-01	Travel Costs and Per Diem	1,000
211-4001-431.63-01	Gas, Fuel and Fluids	150,000
211-4001-431.64-01	Reference Books	400
211-4001-431.72-01	Remodeling	23,000
211-4001-431.74-15	Heavy Equipment	84,500
		<u>4,575,503</u>

**Cuts Breakdown**

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APS	136,800
Child Protective Services Assessment	10,445
Child Care Licensing	1,678
Taregeted Case Management	44,338
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	193,261

**Savings Breakdown**Admin

Bismarck-4 trips	1,840
Manager HR Training	600
Transitional manager training	1,200
Strength Based Training	5,000
Computer/software	10,000
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	18,640

Family Services

Human Trafficking	900
Child Care	250
Supervisors Meeting-2 trips	920
CPS Committee-2trips	920
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	2,990

**Cuts Breakdown**

231-4003-311.10-00 State Aid Reducation	3,393
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**Savings Breakdown**

231-4001-462.72-01 Exterior Paint	3,500
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Cass County Weed Control receives a small portion of its revenue through State Aid Distribution, roughly 3% of total projected revenue. The bulk of our revenues are generated from the dedicated weed control mill levy. The expected State Aid reduction of \$3393 will be adsorbed through reevaluation of purchases and travel to essential needs only. Also, we are expecting to save approximately \$3500 on the weed building exterior paint project by going to a different contractor. This will negate the revenue shortfall on our operating budget. The table below shows the revenue changes and expected savings.